

# Fees and Charges

## 2023/24



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## CONTENTS

	Fees & Charges	Page
<b>All City Services</b>		<b>1</b>
	Administration	1
	Electric Vehicle(EV) Charging Cost	1
	Financial Services	1
	Lease Administration Fees	1
	Photocopying and Printing	1
	Private Works	1
	Professional Fees	1
	Promotional Street Banners - Gilmore Avenue	1
	Filming Application Fee	1
<b>Animal Control</b>		<b>2</b>
	Cats	2
	Dogs	2
	Livestock	2
<b>Banksia Park Retirement Estate</b>		<b>2</b>
	Fees	2
<b>Building</b>		<b>2</b>
	General	2
	Building Permit Fees (Building Act 2011)	3
	Verge Permit Fees	3
	Pool Inspections	3
	Building Record Search	3
	Demolition Licences - DEMO (Building Act 2011)	3
	Building Approval Certificate - BAC (Building Act 2011)	3
	Occupancy Permits (Building Act 2011)	4
	Building/Certification Fees (including External of City's District) - (Refer Building Act 2011)	4
<b>Callistemon Court Aged Persons Unit</b>		<b>4</b>
	Rental Charges	4
<b>Community Events and Activities</b>		<b>4</b>
	General	4
	Stallholder Hire Fees - Level 3 Events	4
<b>Engineering</b>		<b>4</b>
	Infrastructure Inspection/Crossovers	4
	Developer Fees	5
	Extractive Industry	5
	Restricted Access Vehicle	5
	Directional Signs	5
	Annual Fee for Signs on Local Government Property and Road Reserves	5
	Traffic Services	5
	Road Closures	6
	Works within Existing Thoroughfares and other City Reserves	6
	Engineering Drawings	6
	Traffic Management	6
	Parking Prohibition Sign	6
<b>Environmental Health</b>		<b>6</b>
	General Administration, Certification and Inspection Fees	6
	Mosquito Management Contribution Fees and Charges	6
	Properties and Premises Activities	7
	Caravan and Camping (including Temporary Accommodation)	7
	Miscellaneous Applications	8
	Public Buildings - Fixed Structures	8
	Public Building - Events	8
	All Other Applications and Work Not Specified	8
	Overdue and Expired Notices	8
	Food Section	9
	Food Act Fees and Charges	9
	Annual Fees - Food Business	9
	Not-For-Profit Organisations and Community Groups including School Canteens Food Business	9
	Noise Management Plan Lodgement Fee	10
	Environmental Protection Noise Fees	10
	Treatment of Sewerage and Disposal of Effluent and Liquid Waste (Health Regulations)	11
	Lodging Houses - Health (Miscellaneous Provision) Act	11
	Offensive Trades (set by Health Regulation)	11
	Equine Premises	11
	Poultry and Pigeon Licence Fees	11
	Poultry and Pigeon Annual Registration Fee	11
	Bees	12
	Trading activities on Thoroughfares and Public Places and Local Government Properties	12
	Trading & Services Fees and Charges	12
	Trading in Public Places - Outdoor Dining	12
	Contaminated Sites and Environmental Management	13
	Approval of Air Handling and Water Supply Systems	13
<b>Fire and Emergency Management</b>		<b>13</b>
	Emergency Services Charges	13
	Fire Inspection	13
<b>Hireable Spaces</b>		<b>13</b>
	Definition	13
	Darius Wells Library and Resource Centre	13
	Exhibition Space Hire	13
	Toddler Town Centre Crèche	13
	Bus Hire	13
	Community Halls and Centres - Hire Fees and Charges	14
	Other Fees and Charges	14
	Change Room Hire Only - All Facilities - Thomas Wellard Medina Orelia	14
	Flood Lights	14

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## CONTENTS

Fees & Charges	Page
Hall Bonds and Permits	14
John Wellard Community Centre And William Bertram Community Centre	14
Kiosk Hire	14
Other Hireable Spaces	14
Outdoor Netball Court Hire	14
Public Open Space Bond and Hire Fees	15
Storage - only available to Regular Users	15
<b>Koorliny Arts Centre</b>	<b>15</b>
Theatre One	15
Theatre Two	15
Studio/Room	15
Staff	15
Venue Bond	15
<b>Law, Order And Public Safety</b>	<b>16</b>
Abandoned Trolleys	16
Abandoned Vehicles	16
Off Road Vehicles	16
City Assist Call Out Fee	16
Illegal Signs	16
<b>Library</b>	<b>16</b>
General	16
<b>Planning</b>	<b>16</b>
Administration	16
Subdivision Clearance (per lot)	16
Development Application	16
Home Business	16
Property Certificate	16
Strata Title Fees	17
Documents	17
Development Assessment Panel (DAP) Applications	17
Fees for Applications for approval under the Hope Valley-Wattleup Redevelopment Amendment Regulations 2011	17
Local Development Plans	17
Scheme Amendments	17
Structure Plans	17
Pedestrian Access Way and Road Closure	17
Parking Permit - Commercial Vehicle.	17
Parking Permit Replacement.	17
<b>Rating Services</b>	<b>18</b>
Rating Services	18
<b>Recquatic</b>	<b>18</b>
General	18
Facility Hire	18
Recquatic Hireable Spaces	18
Gym and Group Fitness	18
Membership	18
Membership Standard - Fitness	18
Membership Premium - Recquatic	18
Membership Standard - Aquatics	19
Personal Training	19
Small Group Training	19
Rehabilitation	19
Sports Stadium	19
Junior Sports - Term fee based on ten week term (one class per week – pro rata)	19
Adult Team Sports	19
Lifestyle Programs - Course Fee Ten Week Term (one class per week – pro rata)	19
Aquatic Centre	19
Hydrotherapy Pool	19
Group Bookings	19
Birthday Parties	19
Swim School - Term Fee based on ten week term (one class per week – pro rata)	20
Crèche	20
<b>Waste Management</b>	<b>20</b>
General	20
Rubbish and Recycling - Annual Fees	20
Event Waste and Recycling Bins Provision, Collection and Disposal Services	20
New Bins or Replacement Bins for Waste or Recycling Services - Supply and Delivery for all Properties	20
Public Waste Collection Sheds/Bins /Containers Permit and Clean up of Council Reserves, Streets or Public Places from Associated Littering or Illegal Dumping.	21
<b>Zone Youth Centre</b>	<b>21</b>
Hire Fees	21
Other Fees and Charges	21
Program, Activities and Events Fees and Charges	21

## CITY OF KWINANA SCHEDULE OF FEES & CHARGES 2023/2024

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>All City Services</b>						
<b>Administration</b>						
	Freedom of Information Act 1992 - Application fee under section 12(1)(e) for an application for non-personal information	Per application	Freedom of Information Act 1992	Yes	No	30.00
	Freedom of Information Act 1992 - Charge for time taken by staff dealing with the application (per hour, or pro rata for part thereof)	Per hour		Yes	No	30.00
	Charge for time taken by staff photocopying for Freedom of Information applications (per hour, or pro rata for part thereof)	Per hour		Yes	No	30.00
	Charge per copy for photocopying documentation in response to a Freedom of Information application	Per A4 Black and White page	Local Government Act Section 6.16	No	No	0.25
	Charge for delivery, packaging and postage Freedom of Application response	Actual cost of postage		No	No	Actual cost
	Copies of Council Minutes (Hard copy)	Each		No	No	As per Administration photocopying charges
	Copies of Council Agenda or Minutes (Email)	Each		No	No	No charge
	Kwinana History book	Each		No	Yes	1.00
	Medina in the 50's book	Each		No	Yes	35.00
<b>Electric Vehicle(EV) Charging Cost</b>						
	EV Charging Station	Charge per Kilo Watt hour	Local Government Act Section 6.16	No	Yes	\$0.45 per kWh (kilo Watts hour) between 9:01am to 5:00pm \$1.00 per kWh from 5:01pm to 9:00pm \$0.45 per kWh from 9:01pm to 9:00am
<b>Financial Services</b>						
	Sundry Debtor Interest Charges (on overdue accounts)	Impose an interest rate of seven percent (7%) on all money owed to the local government (other than rates and service charges) that is outstanding for more than 35 days after the date of issue of invoice.	Section 6.13 of Local Government Act 1995, 19A of the Local Government (Financial Management) Regulations 1996	No	No	7.00%
<b>Lease Administration Fees</b>						
	Preparation of Lease	Commercial Groups	Local Government Act Section 6.16	No	Yes	793.00
	Preparation of Deed of Renewal	Commercial Groups		No	Yes	660.00
	Preparation of Deed of Variation	Commercial Groups		No	Yes	660.00
	Preparation of Deed of Assignment	Commercial Groups		No	Yes	531.00
	Preparation of Deed of Sub-Lease	Commercial Groups		No	Yes	660.00
	Preparation of Easement and other documents	Commercial Groups		No	Yes	199.00
	Preparation and lodgement of Caveat (including Caveat withdrawal)	Commercial Groups		No	Yes	199.00
	Landgate fees	Commercial Groups		No	No	Actual cost
	Legal fees	Commercial Groups		No	Yes	Actual cost
	Professional Valuation Fee (for Commercial Groups only)	Commercial Groups		No	Yes	Actual cost
	Preparation of Lease (Includes Professional Valuation Report)	Sporting, Community and Service Groups		No	Yes	531.00
	Preparation of Deed of Renewal	Sporting, Community and Service Groups		No	Yes	397.00
	Preparation of Deed of Variation	Sporting, Community and Service Groups		No	Yes	397.00
	Preparation of Deed of Assignment	Sporting, Community and Service Groups		No	Yes	321.00
	Preparation of Deed of Sub-Lease	Sporting, Community and Service Groups		No	Yes	397.00
	Easement and other documents	Sporting, Community and Service Groups		No	Yes	175.00
	Preparation and lodgement of Caveat (including Caveat withdrawal)	Sporting, Community and Service Groups		No	Yes	175.00
	Landgate fees	Sporting, Community and Service Groups		No	No	Actual cost
	Legal fees	Sporting, Community and Service Groups		No	Yes	Actual cost
	Subsidised Rental Payment for Eligible Entities	As per Policy - Leasing of Community Facilities		No	Yes	123.00
Note - Lease administration fees for service providers may be less than indicated as determined on an individual basis by resolution of Council						
Community - Any Not For Profit organisation, Charitable organisation, charitable event or community groups / sport clubs						
Standard - Government Departments & Agencies, Business, commercial or individuals						
<b>Photocopying and Printing</b>						
	Photocopying and printing - Black and white	Per A4 page	Local Government Act Section 6.16	No	Yes	0.25
	Photocopying and printing - Black and white	Per A3 page		No	Yes	0.60
	Photocopying and printing - Colour	Per A4 page		No	Yes	1.20
	Photocopying and printing - Colour	Per A3 page		No	Yes	2.40
<b>Private Works</b>						
	Private Works	Includes Administration Fee (% is GST exclusive and based on total cost of works carried out)	Local Government Act Section 6.16	No	Yes	Actual cost + 30% admin fee
<b>Professional Fees</b>						
	Professional Advice (Expert Witness Statement, Reports etc.)	Chief Executive Officer	Local Government Act Section 6.16	No	Yes	419.84
	Costs per hour for professional services provided by Officers	Director		No	Yes	277.12
		Corporate Lawyer (internal)		No	Yes	157.96
		Manager		No	Yes	196.76
		Senior Officer/Coordinator		No	Yes	133.02
		Technical Officer		No	Yes	118.36
		Administration Officer		No	Yes	104.37
<b>Promotional Street Banners - Gilmore Avenue</b>						
	Hire Fee (per Banner Pole)	3 month block	Local Government Act Section 6.16	No	Yes	1050.00
	Hire Fee (per Banner Pole)	6 month block		No	Yes	1746.00
	Hire Fee (per Banner Pole)	12 month block		No	Yes	2796.00
	Hire Fee (per Banner Pole)	Month by month		No	Yes	351.00
	Hire Fee (per Banner Pole)	Hire fee for not-for-profit or community groups or where it is deemed the use is primarily for a social or community benefit		No	Yes	No charge
Community - Any Not For Profit organisation, Charitable organisation, charitable event or community groups / sport clubs						
Standard - Government Departments & Agencies, Business, commercial or individuals						
<b>Filming Application Fee</b>						
	Filming Application Fee - Commercial Application	Per Application	Local Government Act Section 6.16	No	Yes	88.00



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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Animal Control</b>						
<b>Cats</b>						
	Cat impound fee	Per animal	Local Government Act Section 6.16	No	No	60.00
	Cat Surrender/Disposal fee	Per animal		No	No	65.00
	Daily sustenance of cat in pound	Per animal		No	No	20.00
	Sale of cat (excluding registration)	Per animal		No	Yes	35.00
	Registration fees: Cat - One year	Yearly fee	Cat Act 2011	Yes	No	20.00
	Registration fees: Cat - One year	Half yearly fee if registering after 31st May		Yes	No	50% of Full
	Registration fees: Cat - Three years	Three Year fee		Yes	No	42.50
	Registration fees: Cat - Life	One off fee that covers the life of the animal		Yes	No	100.00
	Cat Registration concessions: Pensioner Concession Card Holders - Half fee	Per animal		Yes	No	50% of Full
	Application fee to grant or renewal of approval to breed cats	Per animal		Yes	No	100.00
	Cat microchipping fee	When claimed from Cat Facility	Local Government Act Section 6.16	No	Yes	Actual cost
<b>Dogs</b>						
	Dog impound fee	Per animal	Local Government Act Section 6.16	No	No	90.00
	Dog Surrender/Disposal fee	Per animal		No	No	125.00
	Daily sustenance of dog in pound	Per animal		No	No	30.00
	Sale of dog (excluding registration)	Per animal		No	Yes	60.00
	Registration fees: Unsterilised dog - One year	Yearly fee	Dog Act 1976	Yes	No	50.00
	Registration fees: Unsterilised dog - Three years	Three Year fee		Yes	No	120.00
	Registration fees: Unsterilised dog - Life	One off fee that covers the life of the animal		Yes	No	250.00
	Registration fees: Sterilised dog - One year	Yearly fee		Yes	No	20.00
	Registration fees: Sterilised dog - Three years	Three Year fee		Yes	No	42.50
	Registration fees: Sterilised dog - Life	One off fee that covers the life of the animal		Yes	No	100.00
	Dog Registration concessions: Pensioner Concession Card Holders - Half fee	Per animal		Yes	No	50% of Full Registration
	Dogs bona fide used for droving and tending livestock	25% of applicable fee		Yes	No	25% of Full Registration
	State Emergency Services tracker dogs	Yearly fee	Local Government Act Section 6.16	No	No	1.00
	Section 26 Application - 3 dog applications	Application to keep up to 6 dogs permanently		No	No	250.00
	Dog microchipping fee	When claimed from Dog facility	Dog Act 1976 / Local Government Act Section 6.16	No	Yes	Actual cost
	Dangerous dog inspection fee	An annual fee placed on owners of dangerous dogs that needs to be paid annually for inspections by City's officers	Local Government Act Section 6.16	No	No	60.00
<b>Livestock</b>						
	Roaming Livestock Attendance Fee	City Assist to attend to roaming livestock	Local Government Act Section 6.16	No	No	360.00
	Livestock Impound Fee	Per animal		No	No	90.00
	Livestock Surrender Fee	Per animal		No	No	100.00
	Livestock Impound Sustenance Fee	Per animal per day		No	No	30.00
	Livestock Sale Fee	Per animal		No	Yes	80.00
<b>Banksia Park Retirement Estate</b>						
<b>Fees</b>						
	A deferred Management fee of 2.5% per annum for a maximum of 10 years is charged when the resident sells the lease to another person	Subject to market value	Local Government Act Section 6.16	No	No	Subject to Market Value
	Maintenance fee charged per month	Total cost of maintenance is divided by the number of units - 78 Units	Retirement Village Act 1992	No	No	395.00
	Administration fee	Applicable when a lease is sold or amended	Local Government Act Section 6.16	No	No	500.00
<b>Building</b>						
<b>General</b>						
	Monthly Building Approval Statistics	For 3 copies	Local Government Act Section 6.16	No	No	421.00
	Application to vary a component(s) of an already approved Building Permit	Based on the change in contract value, but not less than fee listed	Building Services (Complaint Resolution and Administration) Regulations 2011 Reg Part 3	Yes	No	0.32% of the change in construction value or 114.30
	Building Services Levy (applicable on above applications)	0.137% where construction value >\$45,000 or \$61.65 minimum fee or as prescribed by the Department Building and Energy		Yes	No	0.137% or \$61.65 minimum fee
	BSL Commission (on the above applications)	Administration fee retained by City of Kwinana for collection of BSL Levy		Yes	No	5.00
	Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20,000	0.2% where construction value >\$20,000 (less \$8.25 commission) or as prescribed by the Department Building and Energy	Building & Construction Industry Training Fund Levy Act 1990 S 5	Yes	No	0.2% where construction value >\$20,000
	CTF Commission	Retained by City of Kwinana for collection of CTF Levy		Yes	No	8.25
	Building Administration Fee	Single charge	Local Government Act Section 6.16	No	Yes	116.00
	Application for approval of battery powered smoke alarms	As prescribed by the Department Building and Energy	Building Regulations 2012 r. 61(3b)	Yes	No	179.40
	Conduct a site inspection	Per hour	Local Government Act Section 6.16	No	Yes	194.00
	Scanning fee	Scanning documents for any building approval		No	Yes	55.00
	Request seeking Confirmation	Confirmation that Planning, Environmental Health, Infrastructure etc. requirements have been met		No	Yes	116.00
	Property Report of Compliance	Identifying approved and unauthorised building works on the property. Includes an inspection fee as listed above		No	Yes	312.00
	Resend Building Permit	Where recipient hasn't downloaded the approved documents and they've been deleted from file share		No	Yes	51.00
	Copy of a Report of Compliance	Where the property is up for sale		No	Yes	51.00
	Property Status Report	Identifying approved and unauthorised building works on the property. Includes one site inspection		No	Yes	390.00

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Building Permit Fees (Building Act 2011)</b>						
	Extension of time during which a building permit has affect	As per s32(3)f of the Building Act 2011	Building Act 2011 s 32(3)f	Yes	No	110.00
	Un-Certified Building Permit	0.32% of estimated building works value but not less than \$110.00 or as prescribed by the Department Building and Energy	Building Act 2011 s 16(1)	Yes	No	0.32% or 110.00
	Certified Building Permit Class 1 & 10	0.19% of estimated building works value but not less than \$110.00 or as prescribed by the Department Building and Energy		Yes	No	0.19% or 110.00
	Certified Building Permit Class 2 to 9	0.09% of estimated building works value but not less than \$110.00 or as prescribed by the Department Building and Energy		Yes	No	0.09% or 110.00
	Building Services Levy (applicable on above applications)	0.137% where construction value >\$45,000 or \$61.65 minimum fee or as prescribed by the Department Building and Energy	Building Act 2011 s 16(k)	Yes	No	0.137% or \$61.65 minimum fee
	Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20K	0.2% where construction value >\$20,000 (less \$8.25 commission) or as prescribed by the Construction Training Fund	Building and Construction Industry Training Fund and Levy Collection Act 1990	Yes	No	0.2% where construction value >\$20,000
<b>Verge Permit Fees</b>						
	Application to deposit building materials and/or a bulk bin on a road verge	Includes two inspections and is non refundable	Local Government Act Section 6.16	No	No	192.00
	Depositing building materials and/or a bulk rubbish bin on a road verge	\$1.00 per month per m <sup>2</sup> of area used in thoroughfare	Local Government (Uniform Local Provisions) Regulations 1996	Yes	No	\$1.00 per month per m <sup>2</sup>
	Penalty for using the verge without approval	Modified penalty in accordance with Local Government [ULP] Reg Schedule 1		Yes	No	500.00
	Storage Container Permit (including sea containers)	Verge permit for the placement of a storage container on a verge for a duration of no more than four days. Includes two inspections	Local Government Act Section 6.16	No	No	192.00
	Additional Verge Inspection	Per inspection		No	No	95.00
<b>Pool Inspections</b>						
	Mandatory Swimming Pool Inspection Levy	Inspection is every 4 years - inspection cost is included on the rates	Building Act 2011 and the Building Regulations 2012 r. 53	Yes	No	58.45 per year
	Additional inspections or other non-mandatory inspections	Each	Local Government Act Section 6.16	No	No	116.00
	Provision of an inspection certificate for a swimming pool barrier	r28 - Inspection Certificate to contain information identified in r29		No	No	116.00
	Provision of a compliance follow up inspection for a swimming pool safety barrier	As per Department of Mines, Industry Regulation and Safety * TBA*	Building Act 2011 and the Building Regulations 2012	No	No	TBA
<b>Building Record Search</b>						
	Building Search Fee (Payable on all requests at time of request)	Fee plus copying charges	Building Act s129 s131	No	No	\$42.00 + copying charges
	Copies of Commercial Plans - A4 to A0	Per set	Local Government Act Section 6.16	No	No	42.00
	Copies of Residential Plans - A4 to A3	Per set		No	No	20.00
	Copies of Plans - Larger than A3	Single copy		No	No	13.50
	Copies of Plans - A4 to A3	Single copy		No	No	See Photocopy charges Page 1
<b>Demolition Licences - DEMO (Building Act 2011)</b>						
	Extension of time during which a demolition permit has affect	As per s32(3)f of the Building Act 2011	Building Act 2011 s32(3)f	Yes	No	110.00
	Demolition Permit Class 1 & 10	Flat rate as prescribed by the Department Building and Energy	Building Act 2011 s 16(1)	Yes	No	110.00
	Demolition Permit Class 2 to 9	\$110.00 for each storey of the building as prescribed by the Department Building and Energy		Yes	No	\$110.00 per storey
	Building Services Levy (BSL) (applicable on the above applications)	Building Services (Complaint Resolution & Administration) Regulations 2011. r12 as prescribed by the Department Building and Energy	Building Act 2011 s 16(k)	Yes	No	0.137% or \$61.65 minimum fee
	Construction Training Fund (CTF) - Fee required on all applications where value of works is >\$20k	0.2% where construction value >\$20,000 (less \$8.25 commission) or as prescribed by the Construction Training Fund	Building and Construction Industry Training Fund and Levy Collection Act 1990	Yes	No	0.2% where construction value >\$20,000
<b>Building Approval Certificate - BAC (Building Act 2011)</b>						
	Building Approval Certificate for Unauthorised Works (s51(3))	0.38% of construction value but not less than \$110.00 as prescribed by the Department Building and Energy	Building Act 2011 s 51(3)	Yes	No	0.38% or \$110.00
	Building Services Levy for unauthorised work (s51)	0.274% where construction value >\$45,000 or \$123.30 minimum as prescribed by the Department Building and Energy	Building Act 2011 s 51	Yes	No	0.274% where construction value >\$45,000 or \$123.30 minimum fee
	Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20,000	0.2% of construction value where >\$20,000 (less \$8.25 commission) or as prescribed by the Construction Training Fund	Building and Construction Industry Training Fund and Levy Collection Act 1990	Yes	No	0.2% of construction value where >\$20,000
	Building Approval Certificate for an existing building (no work has commenced or been done )		Building Act 2011 s 52(2)	Yes	No	110.00
	Building Services Levy (BSL) (applicable on the above application)		Building Act 2011	Yes	No	61.65

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
Occupancy Permits (Building Act 2011)						
	Occupancy Permit for a completed Building	with existing approval (s46) as prescribed by the Department Building and Energy	Building Act 2011 s 46	Yes	No	110.00
	Modification of Occupancy Permit for additional use on a temporary basis	(s48) As prescribed by the Department Building and Energy	Building Act 2011 s 48	Yes	No	110.00
	Application to extend the time for an occupancy permit or building approval certificate	(s65(3)a) As prescribed by the Department Building and Energy	Building Act 2011 s 65(3)a	Yes	No	110.00
	Temp Occupancy Permit for incomplete building	(s47) As prescribed by the Department Building an Energy	Building Act 2011 s 47	Yes	No	110.00
	Replacement Occupancy Permit for permanent change of building use	(s49) As prescribed by the Department Building and Energy	Building Act 2011 s 49	Yes	No	110.00
	Replacement Occupancy Permit for an existing building	(s52(1)) As prescribed by the Department Building and Energy	Building Act 2011 s 52(1)	Yes	No	110.00
	Occupancy Permit or BAC for the registration of Strata Scheme, plan or subdivision (s50(1) & (2))	\$11.60 each unit covered by the application but not less than \$115.00	Building Act 2011 s 50(1) & (2)	Yes	No	\$11.60 each unit covered by the application but not less than \$115.00
	Building Services Levy (BSL) (applicable on the above application except s46 & s48)	As prescribed by the Department Building and Energy	Building Act 2011	Yes	No	61.65
	Occupancy Permit for which unauthorised work has been done	(s51(2)) As prescribed by the Department Building and Energy	Building Act 2011 s 51(2)	Yes	No	0.18% of construction value but not less than \$110.00 minimum fee
	Building Services Levy for unauthorised work (s51)	0.274% where construction value >\$45,000 or \$123.30 minimum (less \$5 commission) As prescribed by the Department Building and Energy	Building Act 2011 s 51	Yes	No	0.274% where construction value >\$45,000 or \$123.30 minimum
	Construction Training Fund (CTF) - Fee required on above applications where value of works is \$20,000 or more	0.2% of construction value where >\$20,000 (less \$8.25 commission) or as prescribed by the Construction Training Fund	Building and Construction Industry Training Fund and Levy Collection Act 1990	Yes	No	0.2% of construction value where >\$20,000 (less \$8.25 commission)
Building/Certification Fees (incuding External of City's District) - (Refer Building Act 2011)						
	Application as defined in Regulation 31 (for each building standard in respect of which a declaration is sought)	As prescribed by the Department Building and Energy	Building Act 2011	Yes	No	2160.15
	Provision of information and advice from Building Services	Per hour	Local Government Act Section 6.16	No	Yes	116.00
	Compile an alternative solution for class 1 and 10	Minimum of listed fee for first two hours or part thereof. Then half this fee per hour thereafter		No	Yes	234.00
	DFES Consultation	Class 2 - 9 Buildings		No	Yes	113.00
	Certificate of Construction Compliance	Includes one site inspection; additional inspections charged as per fee listed below. Priced on application		No	Yes	\$790.00 minimum
	Certificate of Building Compliance - Class 1 and 10	Includes one site inspection; additional inspections charged as per fee listed below. Priced on application		No	Yes	\$116/hr but not less than \$300.00
	Certificate of Building Compliance - Class 2 - 9	Includes one site inspection; additional inspections charged as per fee listed below. Priced on application		No	Yes	\$116/hr but not less than \$500.00
	Additional inspections	Per hour		No	Yes	194.00
	Certificate of Design Compliance - Class 1 and 10 Buildings	Class 1 and 10 Buildings		No	Yes	\$379.00 minimum
	Certificate of Design Compliance - Class 2 - 9 Buildings	Class 2 - 9 Buildings		No	Yes	\$790.00 minimum + 0.1% of Construction Value
	Provision of information and advice from Building Services	Per hour		No	Yes	194.00
	Compile an alternative solution for class 1 and 10	Minimum starting rate. Priced on application		No	Yes	\$379.00 minimum
Callistemon Court Aged Persons Unit						
Rental Charges						
	One Bedroom unit	Per fortnight	Community Housing & Residential Tenancy Act	Yes	No	300.00
	Two Bedroom unit	Per fortnight		Yes	No	350.00
	Carports (enclosed)	Per fortnight		No	No	15.00
	Tenant Bond	Payable on signing of lease agreement		No	No	500.00
	Pet Bond - Per Animal	Only applicable if tenant has a pet		No	No	260.00
Community Events and Activities						
General						
	Event fees, tickets and programs	Amount depending on cost of the delivery of the event / program	Local Government Act Section 6.16	No	Yes	2.00 to 520.00
Stallholder Hire Fees - Level 3 Events						
	Standard	Fee charged per stall	Local Government Act Section 6.16	No	Yes	0.00 to 300.00
	Community	Fee charged per stall		No	Yes	0.00 to 75.00
	Community - Any Not For Profit organisation, Charitable organisation, charitable event or community groups / sport clubs					
	Standard - Government Departments & Agencies, Business, commercial or individuals					
Engineering						
Infrastructure Inspection/Crossovers						
	Infrastructure Inspection	For first and each subsequent inspection and administration of infrastructure asset inspection including inspection of footpath, kerb drainage etc., following completion of building construction (cost per inspection)	Local Government Act Section 6.16	No	Yes	156.00
	Crossover Rebate	The rebate in accordance with the Local Government [ULP] 1996 Reg 15 – 50% of the cost of a standard crossover	Local Government (Uniform Local Provision) Regulations 1996, Reg 15; Local Government Act 1995 Schedule 9.1; Cl. 7(4)	No	Yes	\$125.00 per linear metre of crossover

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Developer Fees</b>						
	Supervision Fees - Developers (when Consulting Engineer has been engaged)	When Consulting Engineer has been engaged. Total cost of construction of the roads and drainage works	Planning Development Act 2005, Division 4, Section 158 (3) (b) / Local Government Act Section 6.16	Yes	No	1.5% of GST Exclusive Total Cost
	Supervision Fees - Developers (when Consulting Engineer has not been engaged)	When Consulting Engineer has not been engaged. Total cost of construction of the roads and drainage		Yes	No	3.0% of GST Exclusive Total Cost
	Subdivision Early Clearance Administration Fee	For when developers request early clearance of a stage of their development, prior to reaching practical completion of that stage and outstanding works are bonded	Local Government Act Section 6.16	No	Yes	1040.00
	Cost for planting / replacement of 100L tree (including watering for 2 years)	Payment made prior to practical completion of civil works. Cost includes supply and installation of tree (including two years watering)	Local Government [ULP] 1996 Reg 17(5)(a)&(b) Local Government Act 1995 Sch.9.1 Cl.8	No	Yes	871.00
	Relocate street trees as per Local Planning Policy 2 at the City's discretion	Where an applicant requests that a street tree be removed and planted in a different location on the verge		No	Yes	688.00
	Variation to Street Tree Council Policy	Assessment of application and preparation of variation recommendation to the City (Officer time)		No	Yes	Refer to Governance/ Professional Fees
	Variation to maintenance agreement in relation to street trees	Where an applicant requests change to the original maintenance agreement		No	Yes	Refer to Governance/ Professional Fees and actual third party costs
	Infrastructure Protection Bond	To cover the cost of repairing damages to the public thoroughfare or public place resulting from construction (private ) works on, over, or under a public thoroughfare or other public place by the applicant, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant. Reference - Local Government [ULP] 1996 Reg 17(5)(a)&(b)	Local Government [ULP] 1996 Reg 17(5)(a)&(b) Local Government Act 1995 Sch.9.1 Cl.8	Yes	No	2000.00
<b>Extractive Industry</b>						
	Accelerated Pavement Depreciation Fee due to Extractive Industry Operations	Fee calculated based on quantity of material extracted from the quarry and the distance travelled on the City of Kwinana roads (Cost/Ton/Km)	Local Government Act Section 6.16	No	No	1.34 per km
	Annual Licence Fee	Extraction of materials less than 50,000 cubic metres per annum		No	No	5039.00
	Annual Licence Fee	Extraction of materials greater than 50,000 cubic metres per annum		No	No	7696.00
<b>Restricted Access Vehicle</b>						
	Restricted Access Vehicle permit	Permit for vehicles to travel on unauthorised roads within the City of Kwinana boundaries - to be granted in conjunction with Main Roads Permit. At Cost Administration Fee rate for the first hour and half rate per hour thereafter	Local Government Act Section 6.16	No	No	Administration Fee \$117.75 first hour and \$58.50 per hour thereafter plus Actual Cost
	Concessional Loading Administration Fees	At cost fee to recoup administration costs of approving concessional loading applications including an onsite assessment of related locations		No	Yes	205.21
<b>Directional Signs</b>						
	Application fee	Application fee	Local Government Act Section 6.16	No	No	31.55
	Sign cost	Administration Fee rate for the first hour and half rate per hour thereafter, plus cost of sign		No	Yes	Administration Fee \$117.75 first hour and \$58.50 per hour thereafter plus Actual Cost
	Sign Assessment Fee	At cost fee to recoup administration costs associated with Officers time spent assessing requests for directional signage. At Cost Administration Fee rate for the first hour and half rate per hour thereafter		No	Yes	Administration Fee \$117.75 first hour and \$58.50 per hour thereafter plus Actual Cost
<b>Annual Fee for Signs on Local Government Property and Road Reserves</b>						
	Illuminated Street Name Sign	For each sign per annum	Local Government Act Section 6.16	No	Yes	\$10,000 per annum + CPI All Groups Perth average over the 19/20 financial year quarters
	Illuminated Street Name Sign - reduced rate	For each sign		No	Yes	\$7,688 per annum + CPI All Groups Perth average over the 19/20 financial year quarters
	Illuminated Advertising Sign Application Assessment Fee	For each sign		No	No	296.00
	An Illuminated Sign	For each sign per annum		No	No	603.00
	Any other Sign	For each sign per annum		No	No	239.00
<b>Traffic Services</b>						
	Collect New Traffic Count Data and Supply	At cost plus private works administration fee (refer Private Works section under Governance) - Non ratepayers	Local Government Act Section 6.16	No	Yes	Administration Fee plus Actual Cost
	Traffic Count Data Services -Supply Existing Data	Rate for the first hour and half of rate per hour thereafter to external parties (non ratepayers)		No	Yes	114.48
	Accelerated Pavement Depreciation Fee due to Concessional Mass Loads	Subject to legal agreement		No	No	Subject to Legal Agreement



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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Road Closures</b>						
	Thoroughfare Closure Application – Permanent – Administration		Local Government Act Section 6.16	No	No	Charged at the actual cost of the provision of this service, including advertising, legal fees and incidentals
	Thoroughfare Closure Application – Temporary – up to 4 weeks – Administration			No	No	Charged at the actual cost of the provision of this service, including advertising, legal fees and incidentals
	Thoroughfare Closure Application – Temporary – over 4 weeks – Administration			No	No	Charged at the actual cost of the provision of this service, including advertising, legal fees and incidentals
<b>Works within Existing Thoroughfares and other City Reserves</b>						
	Non-Utility Minor Service Works Approval – Permit for Works in Thoroughfare or other Council Reserve		Local Government [ULP] 1996 Reg 17(4). And Sect 6.16 of LGA 1995	No	No	198.00
<b>Engineering Drawings</b>						
	Supply "As Constructed Drawings "	Standard Charge - To external parties (non rate-payers). Rate for the first hour and half rate per hour thereafter to external parties (non ratepayers)	Local Government Act Section 6.16	No	Yes	117.72
<b>Traffic Management</b>						
	Traffic Management Plan Review - standard	Standard TMP review of up to 1 hour	Local Government Act Section 6.16	No	Yes	128.53
	Traffic Management Plan Review - complex	Complex TMP review exceeding one hour. Rate per hour		No	Yes	Administration Fee \$182.00 initial assessment and \$58.50 per hour thereafter plus Actual Cost
<b>Parking Prohibition Sign</b>						
	Sign assessment fee		Local Government Act Section 6.16	No	Yes	Administration Fee \$117.70 first hour and \$58.40 per hour thereafter
	Sign installation fee	If Actual Cost is less than \$400		No	Yes	Administration Fee \$117.70 first hour and \$58.40 per hour thereafter
	Sign installation fee	If Actual Cost is \$400 or more		No	Yes	Actual Cost plus 30% of Actual Cost (administration fee)
<b>Environmental Health</b>						
<b>General Administration, Certification and Inspection Fees</b>						
	All completed applications are to be lodged allowing for 14 business days processing time. Refusals, cancellations and withdrawals (in writing). No refund of administrative fees will occur in the event of an application, referred to below, being refused, cancelled or withdrawn in writing, except where specified. An expedited fee applies for less than 10 business days processing time. If Council approval is required, a minimum of 90 days are required for processing the approval					
	Expedited Service Fee for applications received between 3-10 working days before the approval is required	This fee applies to all late applications including from charitable and community organisations. Applications received between 0-2 working days before the required approval will not be approved	Local Government Act Section 6.16	No	Yes	162.00
	Health (Miscellaneous Provisions) Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries without an inspection	Desktop review per request per legislative enquiry without inspection per hour or part thereof		No	No	81.00
	Health (Miscellaneous Provisions) Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries with an inspection	Desktop review per request per legislative enquiry with site, property or business inspection per hour or part thereof		No	No	243.00
	Health (Miscellaneous Provisions) Act and Food Act - re-issue approvals or registration or other documentation	Re-issue, replacement or issue amended Certificates of Licence, registration, transfer, variation or other approval documentation		No	No	32.00
	Any type of Local Government Certification or Letter of Support / Permission of any application to an external Department, Agency or Approving Authority	For an Activity or Service being carried out within the City including Wildlife Carers or any type of voluntary or business operations		No	No	81.00
	Late applications - additional fee	Excluding Statutory timeframes - see Noise Legislation		No	No	81.00
	Re-inspection fee to resolve any non-compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer	Per hour or part thereof after the first hour - minimum fee		No	No	162.00
<b>Mosquito Management Contribution Fees and Charges</b>						
	Developer contribution per Lot including subsequent lots being subdivided or developed as strata lots where each allotment shall pay a contribution by the development prior to lot clearance	To be paid prior to the signing of the approval of the subdivision plan	Local Government Act Section 6.16	No	No	70.20
	Land owner contribution per Lot to be paid where no fees have been paid at the time of subdivision	The fees shall be paid prior to granting a Building Licence for development on the Lot and interest is payable where not paid by the due date		No	No	70.20
	Mosquito Investigation Fees	Minimum charge per hour or part thereof after the first two hours plus sample costs		No	No	162.00
	Assessment and approval of the Mosquito and Midge Management Plan	The fee shall be paid prior to subdivision clearance		No	No	324.00

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Properties and Premises Activities</b>						
	Property inspection on request or as result of a customer action request to resolve a nuisance, non-compliance or complaint under any statute administered by Council and its authorised officers: No report required or requested; Notices or directions may be issued by authorised officer	Minimum charge per hour or part thereof after the first hour	Local Government Act Section 6.16	No	No	162.00
	Detailed written report with recommendations	Minimum charge per hour or part thereof after the first hour		No	No	162.00
	Temporary Accommodation application fee where no caravan is provided on site (associated with a building licence for a proposed permanent dwelling on the property)	For each period of six months.		No	No	162.00
	Plus Inspection fee	Minimum charge per hour or part thereof after the first hour		No	No	162.00
	Renewal of Temporary Accommodation where no caravan is provided (associated with a building licence for a proposed permanent dwelling on the property)	For each period of six months		No	No	162.00
	Plus Inspection fee	Minimum charge per hour or part thereof after the first hour		No	No	162.00
	Temporary Accommodation application fee where caravan is provided (associated with a building licence for a proposed permanent dwelling on the property)	For each period of 12 months		No	No	162.00
	Plus Inspection fee	For 12 month period		No	No	324.00
	Renewal of Temporary Accommodation application fee where caravan is provided (associated with a building licence for a proposed permanent dwelling on the property)	For each period of 12 months		No	No	162.00
	Plus Inspection fee	For 12 month period		No	No	324.00
<b>Caravan and Camping (including Temporary Accommodation)</b>						
	Application for caravan and camping including temporary accommodation at approved events	Initial Application fee for one month or any period less than one month and includes one off or annual events approved by Manager or Coordinator Environmental Health Services (per event)	Local Government Act Section 6.16	No	No	162.00
	Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days) - Three months	Initial Application fee for up to three months and each three month renewal thereafter. Under Regulation 11 (2)(a) of the Caravan Parks and Camping Grounds Regulations 1997	Regulation 11 (2)(a) of the Caravan Parks and Camping Grounds Regulations 1997	No	No	162.00
	Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days) - Six months	Initial Application for up to six months and each six month renewal thereafter. Under Regulation 11 (2)(c) of the Caravan Parks and Camping Grounds Regulations 1997	Regulation 11 (2)(c) of the Caravan Parks and Camping Grounds Regulations 1997	No	No	323.00
	Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days) - Nine months	Initial Application for up to nine months and each nine month renewal thereafter. Under Regulation 11 (2)(c) of the Caravan Parks and Camping Grounds Regulations 1997		No	No	479.00
	Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days) - 12 months	Initial Application for up to 12 months and each 12 renewal thereafter. Under Regulation 11 (2)(c) of the Caravan Parks and Camping Grounds Regulations 1997		No	No	945.00
	Plus inspection fee associated with application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days)	Per hour	Local Government Act Section 6.16	No	No	162.00
	Application for grant or renewal of Caravan Park and Camping Grounds Licence under Section 7(4) of Caravan Park and Camping Grounds Act 1995	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	Minimum \$200.00 or cost of different category of camp sites by the maximum number of sites, whichever is the greater amount.
	Caravan Parks and Camping Ground Licence - Long stay sites (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	6.00
	Caravan Parks and Camping Ground Licence - Short stay sites (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45		Yes	No	6.00
	Caravan Parks and Camping Ground Licence - Camp site (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45		Yes	No	3.00
	Caravan Parks and Camping Ground Licence - Overflow site (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45		Yes	No	1.50
	Caravan Parks and Camping Ground Licence - Additional fee by way of penalty for renewal after expiry	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45		Yes	No	20.00
	Caravan Parks and Camping Ground Licence - Temporary licence (less than one year)	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 54. Pro rata amount of the fee payable under annual licence for the period of time for which the licence is to be in force	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 54	Yes	No	Minimum \$100.00
	Transfer of Caravan Parks and Camping Ground Licence	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 55	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 55	Yes	No	100.00

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Miscellaneous Applications</b>						
	Aquatic facility inspection, sampling and delivery fee under the Health (Aquatic Facilities) Regulations 2007 & Code of Practice compliance	Fee may include inspection, chemical and bacteriological sampling and delivery of samples to an approved laboratory each session Fees shall be calculated on a pro-rata basis by the month for aquatic facility that are opened on a seasonal basis.	Local Government Act Section 6.16	No	No	\$647.00 per year for single water body and \$323.00 per year for every additional water body
	Aquatic facility reinspection, assessment for reopening of a closed pool, resampling and delivery fee under the Health (Aquatic Facilities) Regulations 2007 & Code of Practice	Fee may include inspection, chemical and bacteriological sampling and delivery of samples to an approved laboratory each session		No	No	162.00
	Water samples on request: Bacteriological analysis			No	No	156.00
	Water samples on request: Chemical analysis			No	Yes	541.00
	Water samples on request: All other samples at cost charged to City, plus labour & transportation	Minimum charge/per hour or part thereof after the first hour plus sample costs and administration fee		No	Yes	\$162.00 minimum charge per hour plus cost of analysis per sample as quoted by laboratory, plus administration fee of 30% of the cost
	Liquor Act Certification – Environmental Health	In addition to a food Business application or notification		No	No	162.00
	Gaming and Wagering Commission Act – Section 55 Certificate of Local Government Authority (new application or renewal)	Public Building Health approval. Completion of the Certificate requires Council determination. Application should be lodged 90 days before proposed gaming activities		No	No	115.00
	Pyrotechnics and Fireworks Permits	All pyrotechnic and fireworks permit requires Council acknowledgement. Application should be lodged 90 days before the event		No	No	324.00
<b>Public Buildings - Fixed Structures</b>						
	Maximum Fee permitted for consideration of the application for approval	Maximum amount to be charged for the application and inspection fees	Local Government Act Section 6.16	Yes	No	871.00
	Initial application for public building approval (no Building Licence)			No	No	455.00
	Public Building inspection for approval certification, transfer and variation of uses			No	No	162.00
	Variation to any existing Public Building and includes variation of approved uses			No	No	366.00
<b>Public Building - Events</b>						
	Initial application for public building approval (markets and events)	Annual application for ongoing event/market	Local Government Act Section 6.16	No	No	324.00
	Initial application for public building approval (markets and events)- charitable, not-for-profit and community groups organising community events	Available at no cost. The completed event application form must be lodged with the City more than 14 working days prior to the event. Applications received between three to ten working days prior to the event will be charged the standard rate. Applications received between zero to two days will not be approved		No	No	No charge
	Based on the maximum numbers of persons on the Occupancy Certificate issued under the Health (Miscellaneous Provisions) Act 1911. When any Public Building, defined in the Act, is monitored during an event as determined by the Coordinator Environmental Health, a service fee shall be charged	Minimum fee is hourly rate or part thereof after the first hour during working hours. Min three hours on weekends and public holidays shall be charged plus penalty rates where applicable. No fee for charitable, not-for-profit and community groups organising community events		No	No	162.00
	Issue of Certificate of Approval with maximum accommodation numbers for markets and events (include transfer and variation of uses)			No	No	162.00
	Issue of Certificate of Approval with maximum accommodation numbers for events - charitable, not-for-profit and community groups organising community events	Available at no cost. The completed event application form must be lodged with the City more than 10 working days prior to the event. Applications received between three to ten working days prior to the event will be charged the standard rate. Applications received between zero to two days will not be approved		No	No	No charge
Tax invoice shall be issued and authorised by the Manager and Coordinator Environmental Health						
<b>All Other Applications and Work Not Specified</b>						
	All other applications, assessments, analysis, approvals and enquiries on Licences, Registrations or properties where fees are not prescribed by Legislation. Where site inspections and any site verification is required to make a determination it will be costed at the hourly rate or part thereof	Per hour or part thereof after the first hour - minimum fee	Local Government Act Section 6.16	No	No	162.00
	Where re-inspection of compliance work is required by EHO or authorised officer due to incomplete or unsatisfactory work and requires more than 2 visits, the 3rd and subsequent visits shall be charged at the Hourly Rate or part thereof until compliance is reached to the satisfaction of the EHO	Per hour or part thereof after the first hour - minimum fee		No	No	162.00
<b>Overdue and Expired Notices</b>						
	Ongoing inspection fee after a Statutory Notice has expired more than seven days and is not compliant	Fee for each inspection per hour or part thereof for the EHO inspection and issued by Tax Invoice to the Owner or Occupier as the case requires	Local Government Act Section 6.16	No	No	162.00
	Interest charge for overdue notices issued to property owner or occupier	Interest will apply as per Regulation 19A of the Local Government (Financial Management) Regulations 1996 for any money owing after the due date for overdue amount on tax invoice on outstanding fees on non compliances with notices or service requests	Regulation 19A of the Local Government (Financial Management) Regulations 1996	Yes	No	Outstanding fee plus interest

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Food Section</b>						
	Analysis of food samples and other samples on request (rate per sample unit as confirmed by the Laboratory approved by NATA to carry out the test analysis) plus administration fees	Fee includes sample collection, packaging, transport, analysis and reporting by a NATA accredited analyst up to two hours officer time. Charges will be upon quotation plus administration cost	Local Government Act Section 6.16	No	Yes	\$324.00 minimum fee plus analysis fee by quotation and administration cost at 30%
	Verification of Food Safety Programs or Statements required by Food Standards Code	Including but not limited to Food Safety Programs for Vulnerable Persons and Primary Production and Processing Standards		No	No	162.00
<b>Food Act Fees and Charges</b>						
	Food Business Proprietor Notification/Registration Fee	Food Business Proprietor Notification to conduct a food business under Section 107 (3) and notification for certain changes to a food business under Section 113. Registration requirements as per Section 110	Section 107 (3), Section 113	No	No	81.00
	Proprietor Notification Fee to conduct a retail pet meat shop or animal food processing plant	Notification as per requirement under Regulation 40 of the Food Regulations 2009	Regulation 40 of the Food Regulations 2009	No	No	81.00
	Assessment fee for lodgement of construction and fit-out plans for a food business, retail pet meat shop or animal food processing plant	Includes one site inspections if required, classification, assessment and approval of plans and specifications with or without conditions of approval	Local Government Act Section 6.16	No	No	156.00
	Site inspection fee for retail pet meat shop or animal food processing plant	Annual surveillance fee for notified retail pet meat shop or animal food processing plant		No	No	162.00
	Multiple site visits made by a Food Act Authorised Officer (Env Health Officer) to any proposed Food Business up to the stage of the approval being granted	Where more than the allocated 2 site visits by authorised Officer charges will be applied at the minimum hourly rate or part thereafter for each 15 minute in attendance	Local Government Act Section 6.16	No	No	162.00
	Additional food business inspection fee	For businesses with more than one classification under a Certificate of Registration issued to the same business owner (including Supermarket and Motorplex units and vans)	Local Government Act Section 6.16	No	No	162.00
	High Risk Food Business /Food vehicle with an audited Food Safety Plan	Above requirements apply		No	No	486.00
<b>Annual Fees - Food Business</b>						
	<p>Fees are payable prior to the commencement of, or continued operation of a Food Business.</p> <p>Annual Inspection &amp; Ongoing Surveillance Fees for any Registered Food Business paid after 30 September each year shall be calculated on a pro-rata basis by the month. For food businesses of continued operation, payment by due date of invoice + interest after due date. Refund of annual fees will be upon request and calculated on a pro-rata basis by the month.</p> <p>A modified version of the WA Department of Health 'Food Business Risk Profiling' is used to as the primary guide to classify food businesses by risk. The Coordinator Environmental Health may re-classify businesses based on maintenance/non-maintenance of good food hygiene standards.</p> <p>The provisions of the Food Act provide for the recovery of Annual Fees imposed. Overdue fees may result in the Food Business having the Registration cancelled and the Business being closed.</p> <p>Annual Surveillance Fees paid after 30 September will be on a pro rata basis.</p> <p>Renewal letter will advise of the annual fee payment due date for the financial year, as below:</p>					
	High Risk Food Business /Food vehicle with no Food Safety Plan	Above requirements apply.	Local Government Act Section 6.16	No	No	649.00
	High Risk Food Business /Food vehicle with an audited Food Safety Plan	Above requirements apply.		No	No	486.00
	Medium Risk Food Business - Premises/Vehicle	Above requirements apply.		No	No	486.00
	Low Risk Business-Premises/Vehicle and any community, charitable or sporting clubs with liquor licence	Above requirements apply.		No	No	162.00
	Medium and Low risk Food Business-Premises/Vehicle conducted by community, charitable and educational organisations may have their annual fee waived in the interest of community development except where they are the holder of any class of liquor licence to generate an income stream	The annual fees levied on all medium and low risk food businesses conducted by community, charitable, sporting clubs and educational organisations may be waived at the discretion of the Coordinator Environmental Health in the interest of community development. The Fee value shall be reported and debited as a donation of services to the community and credited to the Health - Food Act fees from Community Services Donation Account		No	No	No charge
	Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food Businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval	Per hour. Minimum fee one hour or part thereof after one hour consultation including site visits		No	No	162.00
	Very Low Risk Food Business - Premises/ Vehicle	Very low risk food businesses are exempt from registration but are still required to notify. This category covers businesses that sell only packaged low risk foods. No routine inspections are taken		No	No	No charge
<b>Not-For-Profit Organisations and Community Groups including School Canteens Food Business</b>						
	Re-inspection fee to resolve any non-compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer	Per hour or part thereof after the first hour - minimum fee	Local Government Act Section 6.16	No	No	162.00
	Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval	Minimum fee one hour or part thereof after one hour consultation including site visits		No	No	162.00
	Interest charge for overdue notices issued to Food Businesses	Interest will apply as per Regulation 19A of the Local Government (Financial) Regulations for any money owing after the due date for overdue amount on tax invoice on outstanding food business inspection and surveillance fees		Yes	No	Outstanding fee plus interest



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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Noise Management Plan Lodgement Fee</b>						
	Noise Management for non complying event at venues for sporting, entertainment purposes etc. Environmental Protection (Noise) Regulation 1997	Non complying event Application Fee specified under Regulation 18 (6)(b) Lodged 60 days before event	Environmental Protection (Noise) Regulation 1997, Regulation 18 (6)(b)	Yes	No	530.00
	Noise Call Out After Hours Fee - Minimum (Three hours @ 1.5 x Hourly rate)	Minimum (3 hours@1.5) payable where a Noise Abatement Direction is issued to an owner or occupier named in the written issued Noise Direction for unreasonable noise emission by a Department of Environment and Regulation (DER) authorised person	Local Government Act Section 6.16	No	No	729.00
	Assessment of Noise Management Plan more than specified assessment time	Min fee per hour or part thereof		No	No	162.00
	Noise Investigation Fees- payable on the second and subsequent noise complaint for similar types of unreasonable noise emissions & complaints where the complaint is deemed to be justified by the Environmental Health Officer/ DER Authorised Officer	Fee is payable for each subsequent inspection required to investigate the complaint and until such time that the noise emitting premises is deemed to comply with noise legislation		No	No	162.00
	Application Fee for Approval of a Noise Management Plan applicable to an Occupier - Noise Management Plan Lodgement Fee	Construction Sites Reg 13 under Environmental Protection (Noise) Regulation 1997 from 5 December 13. Application must be made at least 7 days before proposed construction work. Expedited fees are not applicable	Environmental Protection (Noise) Regulation 1997	No	No	243.00
	Application Fee for Approval of a Noise Management Plan with required Local Public Notice for carrying out class 2 works applicable to a person, other than a Local Government - Noise Management Plan Lodgement Fee Includes two hours assessment time	Waste Collection and Other Works Reg 14A Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)	Other Works Reg 14A Environmental Protection (Noise) Regulation 1997	Yes	No	500.00
	Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Motor Sports Venue applicable to an occupier - Noise Management Plan Lodgement Fee Includes two hours assessment time	Motor Sports Venue Reg 16AA Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)		Yes	No	500.00
	Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Shooting Venue applicable to an occupier - Noise Management Plan Lodgement Fee Includes two hours assessment time	Shooting Venue Reg 16BA Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 16BA (2)	Other Works Reg 14A Environmental Protection (Noise) Regulation 1997	Yes	No	500.00
<b>Environmental Protection Noise Fees</b>						
	Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged 60 days before the event is proposed to commence	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under reg18(6)	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection (Noise) Regulation 1997	Yes	No	1000.00
	Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged between 59 and 21 days before the event is proposed to commence and there are exceptional circumstances for the application not being made earlier a late fee is also payable equal to one quarter of the Application Fee	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under Reg18(7A)		Yes	No	1250.00
	Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged less than 21 days before the event is proposed to commence a late fee is also payable equal to one quarter of the Application Fee	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under Reg18(7B)		Yes	No	1250.00
	Noise Monitoring Fee for Sporting, Cultural or Entertainment Events	Fee to be specified by the CEO as per Reg 18(8) as condition of an approved Event		Yes	No	Maximum of \$5,000
	Application Fee for Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events that would be open to the Public, the noise emissions do not comply with the standard prescribed under regulation 7 and is not an approved event or for which an application for approval under Regulation 18 has been made. The Occupier may apply for approval of the venue or an amendment of a venue approval (other than an amendment of the period of the approval)	Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events Reg 19 (B) and after the application is made the CEO is to estimate the cost of assessing and processing the application under Reg19 B(3) and paid by the applicant before the assessment commences. Environmental Protection (Noise) Regulation 1997 from 5 December 2013		Yes	No	Maximum of \$15,000

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
	Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 to be lodged not later than 60 days before the event is proposed to commence	Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B (12(a)) Environmental Protection (Noise) Regulation 1997 from 5 December 2013	Environmental Protection (Noise) Regulations 1997 regulation 19B(12)(a)	Yes	No	Maximum of \$5,000
	Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given between 59 and 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee	Late Fee for giving Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B (12(a)) where given less than 60 days. Environmental Protection (Noise) Regulation 1997 from 5 December 2013		Yes	No	Maximum of \$15,000
	Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given less than 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee	Late Fee for giving Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B (12(a)) where less than 21 days and CEO is satisfied exceptional circumstances for the notice not being given earlier than within that period. Environmental Protection (Noise) Regulation 1997 from 5 December 2013. Late fee as specified under Reg 19D (3) and 19D (4)		Yes	No	500.00
	Noise Monitoring Fee for a person who gives the CEO Notice of a Notifiable Event as per regulation 19D(1)	Person must pay the CEO within the time specified by the CEO, any noise monitoring fee specified by the CEO for that Notifiable Event under Reg 19D (8) . If not paid in time specified the venue is not approved venue for the purpose of that Event. The Monitoring Fee is based on the Event as determined by CEO	Environmental Protection (Noise) Regulations 1997 regulation 19D	Yes	No	Fee determined for each Notifiable Event at an approved venue
<b>Treatment of Sewerage and Disposal of Effluent and Liquid Waste (Health Regulations)</b>						
	Application for Approval – Local Government	For each septic application including any application to vary or amend an application	Health (Offensive Trades Fees) Regulations 1976	Yes	No	118.00
	Application for Approval – EDPH - with Local Government report			Yes	No	85.00
	Application for Approval – EDPH - without Local Government report			Yes	No	110.00
	Application for Approval – EDPH - provision of Local Government Report by Council EHO Reg.4A			Yes	No	118.00
	Issue of a "Permit to Use an Apparatus" by EHO	Issued when all work is completed and compliant	Health (Offensive Trades Fees) Regulations 1976	Yes	No	118.00
	Fee for any compliance inspection of an apparatus after corrective works have been issued by an EHO before or after the issue of a Permit to use an Apparatus	Minimum fee per hour or part thereof after the first hour	Local Government Act Section 6.16	No	No	162.00
<b>Lodging Houses - Health (Miscellaneous Provision) Act</b>						
	Registration of lodging house each year	Approval fee payable by 1 July each year	Local Government Act Section 6.16	No	No	333.00
<b>Offensive Trades (set by Health Regulation)</b>						
	Slaughterhouses		Health (Offensive Trades Fees) Regulations 1976	Yes	No	298.00
	Piggeries			Yes	No	298.00
	Artificial Manure Depots			Yes	No	211.00
	Bone Mills			Yes	No	171.00
	Places for storing, drying or preserving bones		Health (Offensive Trades Fees) Regulations 1976	Yes	No	171.00
	Fat melting, fat extracting or tallow melting establishments	Butcher shops and similar		Yes	No	171.00
	Fat melting, fat extracting or tallow melting establishments	Larger establishments		Yes	No	298.00
	Blood Drying			Yes	No	171.00
	Gut scraping, preparation of sausage skins			Yes	No	171.00
	Fellmongeries			Yes	No	171.00
	Manure Works			Yes	No	211.00
	Fish Curing establishments			Yes	No	211.00
	Laundries, Dry-cleaning establishments			Yes	No	147.00
	Bone Merchant premises			Yes	No	171.00
	Flock Factories			Yes	No	171.00
	Knackeries			Yes	No	298.00
	Poultry Processing establishments			Yes	No	298.00
	Poultry Farming			Yes	No	298.00
	Rabbit Farming			Yes	No	298.00
	Fish Processing establishments in which whole fish are cleaned and prepared			Yes	No	298.00
	Shellfish and Crustacean processing est			Yes	No	298.00
	Any other Offensive Trade not specified			Yes	No	298.00
<b>Equine Premises</b>						
	Initial application fee for approval, transfer or to vary an Equine Premises		Local Law	No	No	162.00
	Initial Equine Premises Registration Fee	Per property		No	No	162.00
<b>Poultry and Pigeon Licence Fees</b>						
	Initial Application fee: up to 20 birds, poultry or pigeons		Local Law	No	No	No charge
	Initial Application for: 20 to 150 birds, poultry or pigeons	With certificate from an accredited organisation		No	No	40.00
	Site inspection fee initial visit prior to approval for keeping birds	For over 20 birds		No	No	162.00
	Site inspection fees after initial approval for annual inspection	For over 20 birds		No	No	81.00
<b>Poultry and Pigeon Annual Registration Fee</b>						
	When Planning approval is granted in Rural Zone and special rural zone in excess of 20 poultry or pigeons and up to maximum of 150 birds not including young up to three months of age contained within pens and cages. Where not for commercial purposes	With certificate from an accredited organisation	Local Law	No	No	69.00
	Removal of pigeons based on quote in response to written request or Notice to remove issued by Manager or Coordinator Environmental Health Services	Requires written quotation	Local Government Act Section 6.16	No	No	\$162.00 plus cost of Contractor plus administration fee of 30% of the cost

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
Bees						
	Application for Permit to keep Bees	For up to two hives	Local Government Act Section 6.16	No	No	No charge
	Application for Permit to keep Bees	For more than two hives		No	No	81.00
	Site inspection fee	For more than two hives		No	No	162.00
	Permit Fee			No	No	81.00
	Removal of bees based on quotation in response to written request or Notice to remove bees issued by Manager Environment and Health Services or Coordinator Environmental Health	Requires written quotation and letter of agreement from owner or occupier. Any outstanding service Fees and charges remaining after the due date shall have imposed a late fee		No	No	\$162.00 plus cost of contractor plus \$78.00 administration fee
Trading activities on Thoroughfares and Public Places and Local Government Properties						
	All categories of Traders, Stall Holders and Service Providers are due for payment and Licence renewal with current Public Liability Insurance cover certificate to be provided with the application and be valid for the duration of the licence. Where an Insurance Certificate is not available by any Charitable or community Not For Profit organisations for a community event it shall be provided and be covered by a separate Public Liability Certificate held by the event co-ordinator and provided with the event application. For events with multiple traders and activities, one trading in public places application will cover the whole event subject to applicant providing all required documentations. Food vendors registered with a Local Government other than the City of Kwinana are required to submit a separate application					
Trading & Services Fees and Charges						
	Initial and Renewal Application fee	A. All categories of Traders, Stall Holders and Service Providers with current public liability insurance cover certificate to be provided with application. Also applicable for Umbrella Trader's Permits and Mobile Food Vendors (Food Trucks) Permits for Designated Trading Area.	Local Government Act Section 6.16	No	No	40.00
	Plus Licence Fees: daily fee	B. All categories of Traders, Stall Holders and Service Providers for any day in a given financial year		No	No	33.00
	Plus Licence Fees: one week	C. All categories of Traders, Stall Holders and Service Providers for any week in a given financial year		No	No	130.00
	Plus Licence Fees: one month	D. All categories of Traders, Stall Holders and Service Providers for any month in a given financial year		No	No	277.00
	Plus Licence Fees: three months	E. All categories of Traders, Stall Holders and Service Providers for any three months in a given financial year		No	No	410.00
	Plus Licence Fees: six months	F. All categories of Traders, Stall Holders and Service Providers for any six months in a given financial year. May include designated trading area with no additional fee		No	No	547.00
	Licence Fees: one year - all categories of traders including designated trading area and approved markets/ events	G. All categories of Traders, Stall Holders and Service Providers are due for renewal with current public liability insurance cover certificate to be provided with application. May include designated trading area and approved markets/ events		No	No	1047.00
	Plus Licence Fees - Mobile Food Vendors at Designated Trading Area - six months	Applies to mobile Food Vendors (Food Trucks) - exclusive to Designated Trading Area. No fee payable for food vendors who hold a food business registration certificate with City of Kwinana		No	No	162.00
	Plus Licence Fees - Mobile Food Vendors at Designated Trading Area and approved markets/ events - one year	Applies to mobile Food Vendors (Food Trucks) - exclusive to Designated Trading Area and approved markets/ events. No fee payable for food vendors who hold a food business registration certificate with City of Kwinana		No	No	275.00
	Licence Fee for a notified or registered food business to attend any approved markets/events - one year	Includes application and one inspection per annum. No fee payable by charitable/ community groups and food vendors who hold a food business registration certificate with City of Kwinana		No	No	111.00
	Charitable and not for profit organisations and community events available free of charge to the community	Applies to all Categories A - J if completed applications are received at least 10 working days prior to the event or trading day		No	No	No charge
	Charge per non-food stall holder/trader trading under an Umbrella Trading Permit issued to the event organiser - one year	J. Event organisers are to provide a list of all stall holders and traders trading at the event at least two weeks prior to the event		No	No	11.00
	Licence fees: one year for approved markets/ events	Applies to the event organiser. No fee payable by charitable/ community groups		No	No	324.00
Trading in Public Places - Outdoor Dining						
	Initial Application or Variation Dining Area on Public Land	With plans and specifications	Local Government Act Section 6.16	No	No	No charge
	Outdoor Dining Area on Public Land Annual fee for renewal application			No	No	No charge
	Outdoor Eating Area Fee per square metre of outdoor dining area allocated	Note - introductory charge to encourage Alfresco dining		No	No	No charge
	Transfer application for Outdoor Dining Area on Public Land	Application shall be lodged 10 days before change of proprietor		No	No	No charge
	Cleaning Fee for Outdoor Eating Area for up to 30 square metres & part thereof thereafter for non compliance of cleaning notice	Per incident		No	No	Actual cost
	Provision of Alfresco Area boundary delineators (per disk)	Per disk		No	No	No charge

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Contaminated Sites and Environmental Management						
	Application fee for Contaminated Site desk top audit with report based on 3 hours minimum officer time, then hourly rate per additional hours	Per Desk top Audit	Local Government Act Section 6.16	No	No	486.00
	Application fee for Contaminated Site audit with report (site inspection extra) site inspection fee based on a minimum hourly rate per hour	Per site inspection based Audit		No	No	162.00
	Site inspection fee (where requested)	Per site inspection based Audit		No	No	162.00
	Any samples at client cost per hour or part thereof	Per set of samples per hour or part thereof		No	No	162.00
	All sample collection and analysis at client's cost plus transportation fees, all charged at cost of service/s plus GST based on confirmed written quotation/invoice	As per agreed sampling requirements for site		No	No	\$162.00 plus actual cost of sampling plus administration cost at 30%
	Assessment of any Environmental Management Plans consisting of but not limited to the impacts from the following topics: Contaminated Sites, Dust, Acid Sulphate Soils, Odour emissions, Asbestos contamination, Lead or any other likely chemicals use or associated activity, Noise (excluding outside hours) and Vibration impacts, Light spill, handling and management of Waste and Resource Recycling, and any other potential impacts that may adversely affect the local or regional environment or the health comfort and amenity of the community	Generally, these Management Plans are imposed on development approvals or other licences and approvals to limit the impact of the development or activity. The minimum fee allows for 2 hours processing and any additional time is to be charged at fee listed per hour or part thereof plus any sampling/time costs		No	Yes	Minimum of \$162.00 includes 1 hour assessment time, plus \$162.00 per hour or part thereof after the first hour, plus actual cost of any expert referrals.
Approval of Air Handling and Water Supply Systems						
	Note: Does not apply to private dwellings					
	Application for approval of the installation or modification of an air handling system or water supply system for air and or water based on plans submitted for approval		Local Government Act Section 6.16	No	No	162.00
	Inspection of premises	Minimum fee per hour or part thereof after one hour		No	No	162.00
Fire and Emergency Management						
Emergency Services Charges						
	Deliberate False alarm	Per hour	Local Government Act Section 6.16	No	No	300.00
	Direct Brigade alarm - False alarm	Per hour		No	No	300.00
	Call out to illegal burn	Per hour		No	No	355.00
	Reconnaissance Vehicles	Per hour		No	No	70.00
	Light tanker equivalent	Per hour		No	No	85.00
	1.4 Equivalent	Per hour		No	No	140.00
	2.4 Equivalent	Per hour		No	No	290.00
	3.4 Equivalent	Per hour		No	No	350.00
	Bulk Water Tanker Equivalent	Per hour		No	No	290.00
	Specialist Equipment Equivalent	Per hour		No	No	605.00
	Pumper Vehicles Equivalent	Per hour		No	No	605.00
	Incident Control Vehicle Equivalent	Per hour		No	No	615.00
	Air support equipment	At cost plus % administration fee		No	No	At cost plus 5% administration fee
	Earth moving and general equipment	At cost plus % administration fee		No	No	At cost plus 5% administration fee
	Any other equipment, personnel or items	At cost plus % administration fee		No	No	At cost plus 5% administration fee
Fire Inspection						
	Fire Inspection fee - Prescriptions		Local Government Act Section 6.16	No	No	125.00
Hireable Spaces						
Definition						
	Community - Any Not For Profit organisation, Charitable organisation, charitable event or community groups / sport clubs Standard - Government Departments & Agencies, Business, commercial or individuals Seasonal - Sports Clubs who use the facilities for only part of the year during their sport season					
Darius Wells Library and Resource Centre						
	Function Rate - Additional Item charge to be applied to any space where the customer is having a Function	Per hour	Local Government Act Section 6.16	No	Yes	30.00
	Alf Lydon - Community	Per hour		No	Yes	13.00
	Alf Lydon - Standard	Per hour		No	Yes	15.90
	Alf Lydon and Frank Baker - Community	Per hour		No	Yes	20.30
	Alf Lydon and Frank Baker - Standard	Per hour		No	Yes	24.40
	David Nelson - Community	Per hour		No	Yes	20.30
	David Nelson - Standard	Per hour		No	Yes	24.40
	Frank Baker - Community	Per hour		No	Yes	13.00
	Frank Baker - Standard	Per hour		No	Yes	15.90
	Frank Konecny - Community	Per hour		No	Yes	20.30
	Frank Konecny - Standard	Per hour		No	Yes	24.40
	John Slinger - Community	Per hour		No	Yes	20.30
	John Slinger - Standard	Per hour		No	Yes	24.40
	Ken Jackman Hall half (north or south) - Community	Per hour		No	Yes	26.00
	Ken Jackman Hall half (north or south) -Standard	Per hour		No	Yes	31.20
	Ken Jackman Hall whole - Community	Per hour		No	Yes	49.90
	Ken Jackman Hall whole - Standard	Per hour		No	Yes	60.30
	Toddler Town Crèche - Community	Per hour		No	Yes	20.30
	Toddler Town Crèche - Standard	Per hour	No	Yes	24.40	
Exhibition Space Hire						
	Exhibition Hire - Entitles hirer: to use of the Ken Jackman Hall half for up to three hours for the exhibition opening including set up and pack up	Free to encourage local artists and community groups to book the exhibition space throughout the year	Local Government Act Section 6.16	No	Yes	No charge
Toddler Town Centre Crèche						
	Toddler Town Crèche - per child	Per hour	Local Government Act Section 6.16	No	Yes	4.50
	Toddler Town - After hours group bookings, minimum two staff required.	Per hour		No	Yes	88.00
Bus Hire						
	Bus Bond		Local Government Act Section 6.16	No	No	500.00
	Community Bus Hire - Driver fee	At cost as charged by external provider		No	Yes	Actual cost
	Additional Fuel Charge	Additional charge if bus not returned with a full tank of fuel, plus cost of filling the bus with fuel		No	Yes	85.00
	Bus - Community	Per hour, including km charges		No	Yes	27.20
	Bus - Standard	Per hour, including km charges		No	Yes	57.50



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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Community Halls and Centres - Hire Fees and Charges</b>						
	Administration Fee	Multiple booking changes, cancellation charge and other administration charges	Local Government Act Section 6.16	No	Yes	26.00
	Booking support	Hourly rate for City of Kwinana staff to set up and pack up and direct support to hirer. Charge per staff member needed to assist, minimum 2 consecutive hours per staff member		No	Yes	62.00
	Guest Booking Fee	A non-refundable Guest Booking Fee (GBF) is included in the final price at the checkout (SpacetoCo) for all casual bookings and is calculated on the maximum final value of an individual booking  This fee is only non-refundable under the circumstance of a full cancellation or refund/discount.		No	Yes	2.5% (\$1.00 minimum per transaction)
<b>Other Fees and Charges</b>						
	Security Fee	Fee charged per call out	Local Government Act Section 6.16	No	Yes	115.00
	Building Maintenance Space Protect	Actual cost recovery - additional cleaning or maintenance		No	Yes	Actual Cost
<b>Change Room Hire Only - All Facilities - Thomas Wellard Medina Orelia</b>						
	Community	Hourly rate	Local Government Act Section 6.16	No	Yes	15.10
	Standard	Hourly rate		No	Yes	17.80
	Seasonal hire	Hourly rate, per changeroom set		No	Yes	4.00
<b>Flood Lights</b>						
	Oval/Sporting Grounds/Outdoor courts	Per hour	Local Government Act Section 6.16	No	Yes	13.10
<b>Hall Bonds and Permits</b>						
	Key Replacement (applicable to key borrowed to view halls without a booking)	Included in hall bond if booking taken	Local Government Act Section 6.16	No	Yes	52.00
	SpaceProtect (Pre-Authorisation) - One off charge plus hire fee	Amount depending on level of risk associated with hire		No	No	\$0-\$2,000
	Liquor Permit Casual Hire (consumption only)	Permit fee only plus hire fee		No	No	37.90
	Liquor Permit - Seasonal Hire (consumption only)	Permit fee only		No	No	54.00
<b>John Wellard Community Centre And William Bertram Community Centre</b>						
	Function Rate	Function per hour. Additional item charge to be applied to any space where the customer is having a Function	Local Government Act Section 6.16	No	Yes	30.00
	Bertram Consult Room - Community	Per hour		No	Yes	13.00
	Bertram Consult Room - Standard	Per hour		No	Yes	15.90
	Boronia Room - Community	Per hour		No	Yes	26.00
	Boronia Room - Standard	Per hour		No	Yes	31.00
	Hovea - Community	Per hour		No	Yes	20.30
	Hovea - Standard	Per hour		No	Yes	24.40
	Pixie Mops - Community	Per hour		No	Yes	20.30
	Pixie Mops - Standard	Per hour		No	Yes	24.40
	Tuart Room - Community	Per hour		No	Yes	26.00
	Tuart Room - Standard	Per hour		No	Yes	31.20
	Wisteria - Community	Per hour		No	Yes	20.30
	Wisteria - Standard	Per hour		No	Yes	24.40
<b>Kiosk Hire</b>						
	Community hire	Per hour	Local Government Act Section 6.16	No	Yes	14.10
	Standard hire	Per hour		No	Yes	16.80
	Seasonal hire	Per hour		No	Yes	4.00
<b>Other Hireable Spaces</b>						
	Function Rate	Function per hour. Additional item charge to be applied to any space where the customer is having a Function	Local Government Act Section 6.16	No	Yes	30.00
	Casuarina Hall - Community	Per hour		No	Yes	20.30
	Casuarina Hall - Standard	Per hour		No	Yes	24.40
	Fiona Harris Ground floor - Community	Per hour		No	Yes	20.30
	Fiona Harris Ground floor - Standard	Per hour		No	Yes	24.40
	Fiona Harris Ground floor - Seasonal	Per hour		No	Yes	4.00
	Fiona Harris Level one - Community	Per hour		No	Yes	26.00
	Fiona Harris Level one - Standard	Per hour		No	Yes	31.20
	Fiona Harris Level one - Seasonal	Per hour		No	Yes	6.00
	Honeywood Pavilion - Community	Per hour		No	Yes	26.00
	Honeywood Pavilion - Standard	Per hour		No	Yes	31.20
	Honeywood Pavilion - Seasonal	Per hour		No	Yes	6.00
	Isabella Corker - Community	Per hour		No	Yes	20.30
	Isabella Corker - Standard	Per hour		No	Yes	24.40
	Medina Hall - Community	Off peak, per hour		No	Yes	26.00
	Medina Hall - Standard	Per hour		No	Yes	31.20
	Thomas Hall - Community	Per hour		No	Yes	20.30
	Thomas Hall - Standard	Per hour		No	Yes	24.40
	Thomas Kelly Pavilion - Community	Per hour		No	Yes	26.00
	Thomas Kelly Pavilion - Standard	Per hour		No	Yes	31.20
	Thomas Kelly Pavilion - Seasonal	Per hour		No	Yes	6.00
	Wellard Pavilion - Community	Per hour		No	Yes	20.30
	Wellard Pavilion - Standard	Per hour		No	Yes	24.40
	Wellard Pavilion - Seasonal	Per hour		No	Yes	6.00
	The Patio - Community	Per hour		No	Yes	17.70
	The Patio - Standard	Per hour		No	Yes	22.00
	Gilmore College Indoor Multi Purpose Court - Casual use	Per hour, per court		No	Yes	43.70
<b>Outdoor Netball Court Hire</b>						
	Casual Hire	Per hour, per court	Local Government Act Section 6.16	No	Yes	9.80
	Seasonal hire	Per hour, per court		No	Yes	2.00

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
	Public Open Space Bond and Hire Fees					
	Public Open Space Special Event Bond	Must return to good following the event	Local Government Act Section 6.16	No	No	Actual cost
	Public Open Space Community Hire Fee	Per hour		No	Yes	10.90
	Public Open Space Standard Hire Fee	Per hour		No	Yes	13.00
	Public Open Space Special Event Hire Fee	Cost per hour. Community ticketed events		No	Yes	39.90
	Public Open Space Special Event Weekly Hire Fee	Cost per week. Community ticketed events		No	Yes	1351.00
	Public Open Space group Personal Trainers businesses Hire Fee	Cost per hour		No	Yes	4.00
	Seasonal Hire	Per hour, per public open space		No	Yes	4.00
	Storage - only available to Regular Users					
	Regular User: Yearly Rate		Local Government Act Section 6.16	No	Yes	68.00
	Koorliny Arts Centre					
	Theatre One					
	Theatre Hire	Full Day Hire (max 8hrs)	Local Government Act Section 6.16	No	Yes	600.00
	Theatre Hire	Per Hour		No	Yes	80.00
	Bare Stage Hire	Per Hour		No	Yes	60.00
	Standard Lighting	Per Day		No	Yes	150.00
	Standard Audio	Per Day		No	Yes	150.00
	Service Charge	Per Event		No	Yes	40.00
	Cleaning Fee	Per Event		No	Yes	150.00
	Theatre Two					
	Theatre Hire	Full Day Hire	Local Government Act Section 6.16	No	Yes	280.00
	Theatre Hire	Per Hour		No	Yes	55.00
	Standard Lighting	Per Day		No	Yes	100.00
	Standard Audio	Per Day		No	Yes	100.00
	Service Charge	Per Hour		No	Yes	35.00
	Cleaning Fee	Per Event		No	Yes	150.00
	Studio / Room					
	Studio One	Per Hour - Not for Profit	Local Government Act Section 6.16	No	Yes	25.00
	Studio One	Per Hour - Commercial		No	Yes	35.00
	Studio One - Sunday / Public Holiday	Per Hour - All Hirers		No	Yes	40.00
	Studio Two	Per Hour - Not for Profit		No	Yes	25.00
	Studio Two	Per Hour - Commercial		No	Yes	35.00
	Studio Two - Sunday / Public Holiday	Per Hour - All Hirers		No	Yes	40.00
	Studio Three	Per Hour - Not for Profit		No	Yes	25.00
	Studio Three	Per Hour - Commercial		No	Yes	35.00
	Studio Three - Sunday / Public Holiday	Per Hour - All Hirers		No	Yes	40.00
	Training Room	Per Hour - Not for Profit		No	Yes	18.00
	Training Room	Per Hour - Commercial		No	Yes	28.00
	Training Room - Sunday / Public Holiday	Per Hour - All Hirers		No	Yes	40.00
	Music Room	Per Hour - Not for Profit		No	Yes	18.00
	Music Room	Per Hour - Commercial		No	Yes	28.00
	Music Room - Sunday / Public Holiday	Per Hour - All Hirers		No	Yes	40.00
	Staff					
	Front of House Staff	Per Hour	Local Government Act Section 6.16	No	Yes	38.00
	Technician	Per Hour		No	Yes	48.00
	Front of House Staff - Sunday / Public Holiday	Per Hour		No	Yes	58.00
	Technician – Sunday/Public Holiday	Per Hour		No	Yes	58.00
	Security			No	Yes	Actual Cost
	Venue Bond					
	Bond		Local Government Act Section 6.16	No	No	300.00
	Note					
	Bond					
	A \$300.00 bond is payable for all Theatre and Amphitheatre hires at the time of receiving confirmation of your booking. The bond will be refunded in full at the end of the hire period providing there is no damage.					
	Performances					
	All hirers will be required to book at least one technician per performance for a minimum of 3 hours. The number of technicians will be determined by the General Manager.					
	Hirers will be required to have one box office person for a minimum of 3 hours.					
	All ticketing and sales must be handled through the Koorliny Arts Centre ticketing agreement.					
	Two Koorliny Arts Centre Ushers must be contracted for every performance.					
	Other staffing may be required at the discretion of the General Manager.					
	Dressing Rooms					
	Hire of Theatre One and the Amphitheatre include the use of the Dressing Room 1. Any additional rooms will be charged at the regular room hire charge.					
	A surcharge of \$50 a day will apply for dressing rooms that are occupied outside of show days.					
	Theatre Two					
	Any staging required in Theatre Two is done so at the Hirer's expense. Staging must be approved by the General Manager.					
	Piano Hire					
	An upright piano is available for hire but must not be moved or used without the permission of the General Manager. Tuning of the piano is at the Hirer's expense.					
	Sundays and Public Holidays					
	Any Theatre or Room hire on a Sunday or Public Holiday will be charged at the indicated fee.					
	Hire Times and Cancellations					
	Rooms are available from the START and END times given at the time of your booking. Rooms not vacated by the end booking time will be invoiced accordingly in 15-minute with a 20% surcharge to cover additional staff wages. If another group has booked a room immediately following your booking, you will be required to vacate the room.					
	Theatre One or Amphitheatre hires require 7 days' cancellation notice prior to your event - Less than 7 days' notice will be required to pay for the full hire charge.					
	Theatre Two/Studio/Room hires require 48 hours' cancellation notice prior to your event - Less than 48 hours' notice will be required to pay for the full hire charge.					
	Rooms are to be left clean and tidy. Any additional cleaning required by a Koorliny Arts Centre staff member will incur a charge of \$150.					
	All room hire, or additional expenses in relation to your booking, must be paid for either in advance or at the time of hire.					
	Future bookings will be cancelled until all outstanding amounts have been settled in full					

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Law, Order And Public Safety</b>						
	<b>Abandoned Trolleys</b>					
	Shopping trolley removal	Each	Local Government Act Section 6.16	No	No	135.00
	<b>Abandoned Vehicles</b>					
	Impounded vehicles Admin Fee		Local Government Act Section 6.16	No	No	260.00
	Daily Vehicle Impound Fee	Private		No	No	35.00
	<b>Off Road Vehicles</b>					
	Towing Fee - Vehicle		Local Government Act Section 6.16	No	No	160.00
	Towing Fee - Trail Bike			No	No	160.00
	<b>City Assist Call Out Fee</b>					
	Call out Fee to City's Facilities ( User Error)	May be imposed on users of Council facilities who set off City alarms due to neglect or without due care and attention at the discretion of Manager Essential Services	Local Government Act Section 6.16	No	No	115.00 for first 20min then \$1/min thereafter
	<b>Illegal Signs</b>					
	Impounded illegal signs		Local Government Act Section 6.16	No	No	65.00
<b>Library</b>						
	<b>General</b>					
	Pocket Laminating	Per card	Local Government Act Section 6.16	No	Yes	3.00
	Pocket Laminating	Per A5 sheet		No	Yes	4.50
	Pocket Laminating	Per A4 sheet		No	Yes	6.50
	Pocket Laminating	Per A3 sheet		No	Yes	11.00
	Convenience items e.g. USB, plastic sleeves, ear buds, library bags	Amount depending on supplier costs of goods and services available		No	Yes	0.00 - 52.00
	Replacement Membership Cards	Per card		No	No	5.50
	Charges for lost and damaged resources	Cost to City		No	Yes	Actual cost
	Scanning/Emailing Documents	Up to 10 pages if a staff member is processing the item. Free scanners are also available		No	Yes	2.30
<b>Planning</b>						
	<b>Administration</b>					
	Large Maps/Plans	Per A1 size	Local Government Act Section 6.16	No	No	21.40
	Large Maps/Plans	Per A0 size		No	No	56.90
	Zoning Certificate - Application Fee for Zoning Certificate	Proforma advising of current zoning under Town Planning Scheme and any changes to Scheme being considered by Council, does not include site inspection	Planning and Development Regulations 2009	Yes	No	73.00
	Written advice - Application Fee for Written Planning Advice	Proforma advising of current zoning under Town Planning Scheme and any changes to Scheme being considered by Council, does not include site inspection		Yes	No	73.00
	Clause 61A Deemed to Comply Check	Applicable for Single houses, and extensions to, only		Yes	No	295.00
	Clause 61A Deemed to Comply Check	Applicable for Alterations/Additions to Single House only		Yes	No	110.00
	<b>Subdivision Clearance (per lot)</b>					
	a) not more than 5 lots	Per lot	Planning and Development Regulations 2009	Yes	No	73.00
	b) more than 5 lots but not more than 195 lots			Yes	No	\$73.00 per lot for the first 5 lots and then \$35.00 per lot thereafter
	c) more than 195 lots			Yes	No	7393.00
	<b>Development Application</b>					
	Development Cost <\$50,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Planning and Development Regulations 2009	Yes	No	147.00
	Development Cost \$50,000 - \$500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	0.32% of estimated cost of development
	Development Cost \$500,000 - \$2,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	\$1,700 + .257% for every \$1 in excess of \$500,000
	Development Cost \$2,500,000 - \$5,000,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	\$7,161 + .206% for every \$1 in excess of \$2.5 million
	Development Cost \$5,000,000 - \$21,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	\$12,633 + .123% for every \$1 in excess of \$5 million
	Development Cost >\$21,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	34196.00
	Amendment or Renewal of an Approved Development Application	Amendments to and renewals of previously assessed and approved Development Application		Yes	No	295.00
	Development Application - Extractive Industry	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	739.00
	Advertising - Development Application	1 - 9 Letters	Local Government Act Section 6.16	No	No	262.00
	Advertising - Development Application	10 - 50 Letters		No	No	288.00
	Advertising - Development Application	51 - 500 Letters		No	No	654.00
	Advertising - Development Application	501+ Letters		No	No	1316.00
	Change of Use/Continuation of Non-Conforming Use	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Planning and Development Regulations 2009	Yes	No	295.00
	Building Envelope Variation		Local Government Act Section 6.16	No	No	292.00
	Liquor Act Certification – Planning			No	No	338.00
	<b>Home Business</b>					
	Certified NIES Applicants & 'Business Address Only' Initial Fee	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Planning and Development Regulations 2009	Yes	No	No charge
	Annual Renewal for Home Business	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	73.00
	<b>Property Certificate</b>					
	Proforma circulated to Council's Planning, Building, Health and Engineering sections and involves a search of Council's records but with no site inspection. A Rates Enquiry is a separate fee. Fees from each department listed below	Total Fee Payable (comprised of the below)	Local Government Act Section 6.16	Per Below	No	187.00
	All fees listed below to be paid:					
	Property Certificate - Planning Fee	As per Zoning Certificate above	Planning and Development Regulations 2009	Yes	No	73.00
	Property Certificate - Health Fee		Local Government Act Section 6.16	No	No	82.00
	Property Certificate - Building Fee			No	No	32.00

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
<b>Strata Title Fees</b>						
	Fees payable for the following services provided - (a) approval to amend or repeal scheme by-laws under section 22(1); or (b) approval of a subdivision under section 23(1); or (c) a determination under section 24; or (d) approval of the discharge of an easement under Schedule 2A clause 21W(3)(b) of the Act	Fees to be calculated in accordance with Section 170, Part 17 of the Strata Titles (General) Regulations 2019	Planning and Development Regulations 2009	Yes	No	Actual Costs
<b>Documents</b>						
	Town Planning Scheme 2 Text		Local Government Act Section 6.16	No	No	75.00
	Town Planning Scheme 3 Text			No	No	75.00
	Other Council Reports/Structure Plans etc			No	No	75.00
	Digital Information (e.g. Local Planning Strategy Reports on CD)			No	No	75.00
	Maps			No	No	35.00
<b>Development Assessment Panel (DAP) Applications</b>						
	Fees Payable where the estimated cost of the development is:					
	Not less than \$2 million and less than \$7 million		Planning and Development Regulations 2009	Yes	No	5815.00
	Not less than \$7 million and less than \$10 million			Yes	No	8977.00
	Not less than \$10 million and less than \$12.5 million			Yes	No	9767.00
	Not less than \$12.5 million and less than \$15 million			Yes	No	10045.00
	Not less than \$15 million and less than \$17.5 million			Yes	No	10324.00
	Not less than \$17.5 million and less than \$20 million			Yes	No	10604.00
	\$20 million or more			Yes	No	10883.00
	An application under regulation 17	Minor Amendment application		Yes	No	249.00
<b>Fees for Applications for approval under the Hope Valley-Wattleup Redevelopment Amendment Regulations 2011</b>						
	Estimated value of development not more than \$50,000	As per Hope Valley-Wattleup Redevelopment Amendment Regulations 2011	Hope Valley-Wattleup Redevelopment Amendment Regulations 2011	Yes	No	139.00
	Estimated value of development more than \$50,000 but not more than \$500,000	As per Hope Valley-Wattleup Redevelopment Amendment Regulations 2011		Yes	No	0.32% of the estimated cost of the development
	Estimated value of development more than \$500,000 but not more than \$2.5m	As per Hope Valley-Wattleup Redevelopment Amendment Regulations 2011		Yes	No	\$1,600 plus 0.257% for every \$1 in excess of \$500,000
	Estimated value of development more than \$2.5m but not more than \$5m	As per Hope Valley-Wattleup Redevelopment Amendment Regulations 2011		Yes	No	\$6,740 plus 0.206% for every \$1 in excess of \$2.5m
	Estimated value of development more than \$5m but not more than \$21.5m	As per Hope Valley-Wattleup Redevelopment Amendment Regulations 2011		Yes	No	\$11,890 plus 0.123% for every \$1 in excess of \$5m
	Estimated value of development more than \$21.5m	As per Hope Valley-Wattleup Redevelopment Amendment Regulations 2011		Yes	No	32185.00
<b>Local Development Plans</b>						
	Council Adoption of Local Development Plans		Planning and Development Regulations 2009	Yes	No	Actual cost
	Modification of Adopted Local Development Plans			Yes	No	Actual cost
	Expert Advice		Local Government Act Section 6.16	No	Yes	Actual cost
<b>Scheme Amendments</b>						
	Complex amendments	Fees calculated and applied in accordance with Part 7 of the Planning and Development Regulations 2009	Planning and Development Regulations 2009	Yes	No	Actual cost
	Standard amendments	Fees calculated and applied in accordance with Part 7 of the Planning and Development Regulations 2009		Yes	No	Actual cost
	Basic amendments	Fees calculated and applied in accordance with Part 7 of the Planning and Development Regulations 2009		Yes	No	Actual cost
<b>Structure Plans</b>						
	New Local Structure Plan	Fees calculated and applied in accordance with Part 7 of the Planning and Development Regulations 2009	Planning and Development Regulations 2009	Yes	No	Actual cost
	Amendment to Local Structure Plan	Fees calculated and applied in accordance with Part 7 of the Planning and Development Regulations 2009		Yes	No	Actual cost
<b>Pedestrian Access Way and Road Closure</b>						
	Fees are not refundable regardless of whether the proposal is successful. Fees for closure of roads and pedestrian access ways remains the same whether permanent or temporary					
	Administration Fee		Local Government Act Section 6.16	No	No	1736.00
	Advertising Fee			No	No	Actual cost
	Signage/gates/fencing			No	No	Actual cost
<b>Parking Permit - Commercial Vehicle.</b>						
	Parking Permit - Commercial Vehicle	Annual	Local Government Act Section 6.16	No	No	240.00
<b>Parking Permit Replacement.</b>						
	Parking Permit Replacement		Local Government Act Section 6.16	No	No	25.00



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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$	
Rating Services							
Rating Services							
	Property Ownership Details - Rate book/electoral roll enquiry	Other than by inspection at local government office (1 property)	Local Government Act Section 6.16	No	No	19.00	
	Property Ownership Details - Rate book/electoral roll enquiry	Other than by inspection at local government office (for 5 or more properties)		No	No	94.00	
	Property Ownership Details - Rate book/electoral roll enquiry	No charge for inspection at local government office		No	No	No charge	
	Rate Enquiry			No	No	43.00	
	Copy of Certificate of Title	Standard		No	No	Actual cost	
	Administration fee on rates instalments – 4 instalments	Instalment Plan	Local Government Act Section 6.45,	No	No	21.00	
	Administration fee on rates instalments – 2 instalments	Instalment Plan	Local Government(Financial	No	No	10.50	
	Administration fee on special rates payment arrangements	Per year, per arrangement	Local Government Act Section 6.16	No	No	55.00	
	Dishonoured Cheque/ Direct Debit Processing Fee			No	No	16.20	
	Legal fees	Actual legal fees incurred		No	No	Actual cost	
	Legal Fees - Title Search Fee	At cost		No	No	Actual cost	
	Direct Debit Arrangement Cancellation Fee	Cancellation of Direct Debit after 3 dishonours due to non compliance		No	No	55.00	
	Adhoc Arrangement Cancellation Fee	Cancellation of Ad Hoc Arrangement due to non compliance		No	No	55.00	
	Notice of Discontinuance	Actual cost incurred		No	No	Actual cost	
	Debt Clearance Letter			No	No	29.00	
	Unpaid Rates Interest Rate	Penalty Interest applied to a rate account or balance that has not been paid by the due date.		Section 6.51(1) of Local Government Act 1995	No	No	7.00%
	Instalment Interest Rate	Interest applied to rate accounts opting for the 2 or 4 instalment options. This interest amount is calculated based on the balance (not including the ESL balance) after each instalment due date. The fee is levied at the time of choosing the instalment option.		Section 6.51(4) of Local Government Act 1995	No	No	3.00%
Recquatic							
General							
	Concession discount - (where not specified)	Health Care Card, Seniors Card, Veteran, Students, disability support pension - 15% discount	Local Government Act Section 6.16	No	Yes	15% discount	
	Group Discount	Corporate, community groups, family etc. Minimum of 4 people		No	Yes	15% discount	
	Promotional Activities	Centre Marketing Activities		No	Yes	up to 100% discount	
	Carer/Companion	Per person		No	Yes	No charge	
	Refund administrative charge	Per request		No	Yes	25.00	
	Pro Shop Goods	Amount depending on supplier costs of goods and services available		No	Yes	0.00 - 312.00	
Facility Hire							
	Cleaning Cost	Per hour	Local Government Act Section 6.16	No	Yes	57.00	
	Locker Use at Recquatic	Lockers take \$1.00 for single use		No	Yes	1.00	
	Hire of Staff	ie. , Swim instructor or Lifeguard. Amount subject to individual employee pay rate and oncosts. Rate per hour. Minimum 2 hours		No	Yes	31.00 - 104.00	
Recquatic Hireable Spaces							
	Recquatic / Crèche / Group Fitness Studio hire - Standard	Prices per hour	Local Government Act Section 6.16	No	Yes	26.00	
	Recquatic / Crèche / Group Fitness Studio hire - Community	Prices per hour		No	Yes	21.00	
	Refer to Community Halls and Centres Fees & Charges for definitions and other applicable fees						
Gym and Group Fitness							
	Casual Gym or Group Fitness Class Entry	Per person	Local Government Act Section 6.16	No	Yes	18.00	
	Concession - Casual Gym or Group Fitness Class Entry	Per person		No	Yes	15.00	
	Casual - Revitalise Aqua Entry	Per person		No	Yes	7.80	
Membership							
	Replacement of Membership Frequency Operated Button (FOB)	Per item	Local Government Act Section 6.16	No	Yes	6.00	
	Direct debit membership establishment fee	Per new direct debit membership registration		No	Yes	0.00 - 12.00	
	Direct debit membership dishonour fee	Per dishonoured transaction of direct debit payment schedule		No	Yes	0.00 - 14.95	
Membership Standard - Fitness							
	Adult - Twelve month upfront	Twelve months. 15% discount from direct debit	Local Government Act Section 6.16	No	Yes	751.00	
	Adult - Direct debit	Per fortnight		No	Yes	34.00	
	Concession - Twelve month upfront	Twelve months. 15% discount from direct debit		No	Yes	641.00	
	Concession - Direct debit	Per fortnight		No	Yes	29.00	
Membership Premium - Recquatic							
	Adult - Twelve month upfront	Twelve months. 15% discount from direct debit	Local Government Act Section 6.16	No	Yes	950.00	
	Adult - Direct debit	Per fortnight		No	Yes	43.00	
	Concession - Twelve month upfront	Twelve months. 15% discount from direct debit		No	Yes	818.00	
	Concession - Direct debit	Per fortnight		No	Yes	37.00	
	FIFO Membership	Per person. Annual up front payment only. 50% discount on Premium - Recquatic membership		No	Yes	475.00	
	Senior/Pension Off-Peak Off-Peak Memberships - 12 months up front	Monday to Sunday - 12pm-3pm and Monday to Friday 5.30am-8.30am (Seniors Card, Veteran, disability support pension)		No	Yes	349.00	
	Senior/Pension Off-Peak Off-Peak Memberships - Direct Debit per fortnight	Monday to Sunday - 12pm-3pm and Monday to Friday 5.30am-8.30am (Seniors Card, Veteran, disability support pension)		No	Yes	13.42	

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Note: This discount does not apply to any legislative or statutory fees and charges or fees and charges not associated with the pensioners principal place of residence e.g. Hall Hire, Reserve Hire etc.

	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$	
Membership Standard - Aquatics							
	Adult - Twelve month upfront	Twelve months. 15% discount from direct debit	Local Government Act Section 6.16	No	Yes	751.00	
	Adult - Direct debit	Per fortnight		No	Yes	34.00	
	Concession - Twelve month upfront	Twelve months. 15% discount from direct debit		No	Yes	641.00	
	Concession - Direct debit	Per fortnight		No	Yes	29.00	
	Junior Aquatic Memberships (12 - 15 years old) - 12 months up front	Twelve months		No	Yes	349.00	
	Junior Aquatic Memberships (12 - 15 years old) - Direct Debit	Per fortnight		No	Yes	13.42	
Personal Training							
	Block of 10 (one-hour) sessions (20% discount)	Per person	Local Government Act Section 6.16	No	Yes	752.00	
	Block of 10 (30 minutes) sessions (20% discount)	Per person		No	Yes	460.00	
	Casual 1 hour session	Per person		No	Yes	94.00	
	Casual 30 minute session	Per person		No	Yes	57.50	
	Health assessment and program	60 minutes total		No	Yes	94.00	
Small Group Training							
	Casual - 30 to 90 minutes		Local Government Act Section 6.16	No	Yes	0.00 - 104.00	
	Block of ten (one-hour) sessions - 10% discount	Ten one-hour sessions purchased in bulk		No	Yes	10% discount	
Rehabilitation							
	Premium	Per 3 months	Local Government Act Section 6.16	No	Yes	459.00	
	Standard Fitness or Aquatics	Per 3 months		No	Yes	362.00	
Sports Stadium							
	Full court - Standard	Per hour	Local Government Act Section 6.16	No	Yes	64.00	
	Half court - Standard	Per hour		No	Yes	38.00	
	Full court - Community	Per hour		No	Yes	54.00	
	Half court - Community	Per hour		No	Yes	32.00	
	Badminton court	Per hour		No	Yes	21.00	
	Casual Court use per person i.e. Basketball Shoots	Per hour		No	Yes	5.80	
	Concession - Casual Court use per person i.e. Basketball Shoots	Per hour		No	Yes	5.30	
Junior Sports - Term fee based on ten week term (one class per week – pro rata)							
	Junior Team Nomination fee (per team)	Per season	Local Government Act Section 6.16	No	Yes	32.00	
	Game Fee – Junior Sports competition	Per team		No	Yes	56.00	
Adult Team Sports							
	Game Fee – Adult Sports (Seven a side)	Per team	Local Government Act Section 6.16	No	Yes	70.00	
	Game Fee – Adult Sports (Five a side)	Per team		No	Yes	70.00	
	Team Nomination fee (Seven a side)	Per season		No	Yes	70.00	
	Team Nomination fee (Five a side)	Per season		No	Yes	70.00	
	Forfeit fine	Per forfeit within 24 hours		No	Yes	125.00	
Lifestyle Programs - Course Fee Ten Week Term (one class per week – pro rata)							
	Adult programs - term	Amount depending on cost of delivery of the program activity. Cost per week charged as a term amount	Local Government Act Section 6.16	No	Yes	20.00 - 200.00	
	Adult programs - casual	Amount depending on cost of delivery of the program activity. Cost per casual visit		No	Yes	5.00 - 65.00	
	Junior programs - term	Amount depending on cost of delivery of the program activity. Cost per week charged as a term amount		No	Yes	20.00 - 200.00	
	Junior programs - term. Second child 10% discount	Amount depending on cost of delivery of the program activity. Cost per week charged as a term amount. 10% discount		No	Yes	10% discount	
	Junior programs - casual	Amount depending on cost of delivery of the program activity. Cost per casual visit		No	Yes	5.00 - 65.00	
Aquatic Centre							
	Adult entry	Per person	Local Government Act Section 6.16	No	Yes	6.80	
	Concession - Adult entry	Per person		No	Yes	5.80	
	Child entry (Three - fifteen years)	Per person		No	Yes	5.80	
	Education Department child entry (School bookings, Interm etc). Includes free spectator entry	Per person		No	Yes	3.40	
	Family entry (One adult and three children) or (Two Adults and two children)	Per family		No	Yes	19.00	
	Family 10 entry pass(One adult and three children) or (Two Adults and two children)	Ten pack of passes (per family)		No	Yes	190.00	
	Adult swim multi-entry (10 entry pass)	Ten pack of passes (per person)		No	Yes	68.00	
	Concession - Adult swim multi-entry (10 entry pass)	Ten pack of passes (per person)		No	Yes	58.00	
	Children swim multi-entry (10 pass)	Ten pack of passes (per person)		No	Yes	58.00	
	Spa, Steam Room and Swim (over 16 years only)	Per person		No	Yes	12.00	
	Concession - Spa, Steam Room and Swim (over 16 years only)	Per person		No	Yes	10.00	
	Inflatable-pool game hire	Per hour		No	Yes	5.00 - 20.00	
	Special event entry ie.. pool party	Per person		No	Yes	2.00 - 25.00	
	Swim Club membership	Entry charged per quarter per member		No	Yes	45.00	
	Vac Swim additional child entry	Per person per day		No	Yes	5.00	
	Pool Lane Hire: Per hour - Community	Subject to availability. Patrons also charged casual entry on top of this fee per person		No	Yes	13.80	
	Pool Lane Hire: Per hour - Standard	Subject to availability. Patrons also charged casual entry on top of this fee per person		No	Yes	17.30	
Hydrotherapy Pool							
	General entry	Per person		Local Government Act Section 6.16	No	Yes	7.80
	Concession - General entry	Per person			No	Yes	6.80
	Multi-entry Hydro Pool (10 pass)	Per person	No		Yes	78.00	
	Concession - Multi-entry Hydro Pool (10 pass)	Per person	No		Yes	68.00	
	Hydro pool Hire - Standard	Per hour	No		Yes	121.00	
	Hydro pool Hire - Community	Per hour	No		Yes	67.00	
Group Bookings							
	School Carnival - Full Day (spectator fee inclusive)	Per session (full day is anything more than 3 hours)	Local Government Act Section 6.16	No	Yes	707.00	
	School Carnival - Half Day (spectator fee inclusive)	Per session (half day is anything less than 3 hours)		No	Yes	353.00	
Birthday Parties							
	Birthday Parties	Per child (two hour lane hire for 2 lanes and access to birthday party area)	Local Government Act Section 6.16	No	Yes	14.00	

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
	Swim School - Term Fee based on ten week term (one class per week – pro rata)					
	Private class (30 minute 1:1)	Per person	Local Government Act Section 6.16	No	No	52.00
	Private class (30 minute class) - Term Fee (10 visits)	Per person		No	No	520.00
	SAIL classes (30 min class) Term Fee (10 visits)	Per person		No	No	208.00
	Child Term fee (30 minute class) - First child	Per person		No	No	156.00
	Child Term fee (30 minute class) - Second child	Per person. 10% discount		No	No	140.40
	Child Term fee (30 minute class) - Third child	Per person. 20% discount		No	No	124.80
	Complimentary Pass with any 10 week term of swimming purchased and can only be used during this period of swimming lesson (10 weeks). No entry will be allowed for other programs. Only general swim and spectator allowed. No hydro entry	Max - child enrolled in swimming lessons and one parent		No	No	No charge
	Swim School Swimming Assessments	Per assessment, includes entry		No	Yes	15.60
	Swim School Aqua Playgroup - 10 weeks	Term price. Per person		No	Yes	80.00
	Swim School Aqua Playgroup	Casual Price. Per person		No	Yes	9.90
	Swim School Junior Lifeguard Club	Per person	No	Yes	15.60	
	Swim School - Lap it up	Per person	No	Yes	15.60	
	Swim School - Other programs	Per person	No	Yes	0.00 - 200.00	
	Swim School Discounts - Holiday programs		No	Yes	0% - 25% discount	
	Swim School lessons for adults - 45 minutes	Per lesson. Per person	No	Yes	19.00	
	Crèche					
	Casual users	Per hour	Local Government Act Section 6.16	No	Yes	4.50
	Standard Fitness - member usage	Per hour		No	Yes	3.30
	Standard Aquatic - member usage	Per hour		No	Yes	3.30
	Waste Management					
	General					
	Bokashi starter kit – Subsidised	Bokashi starter kits for residents. Includes Bokashi bucket and 1 x 1kg Bokashi Mix packet	Local Government Act Section 6.16	No	Yes	50.00
	Set of 2 x 220lt Compost Bins (available only at workshops)			No	Yes	60.00
	Worm Café package (available only at workshops)			No	Yes	100.00
	Rubbish and Recycling - Annual Fees					
	Waste Services Charge per property or tenement (pursuant to s67 of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act 2007))	Includes Waste (240L) and Recycling (360/240L) bins for all properties, bulk and green verge collections for residential properties and promotional and educational items for all properties. Annual Fee for all waste services provided excluding extra bins	Waste Avoidance and Resource Recovery Act 2007 (WARR Act 2007) Part 6, Division 3, section 67	No	No	353.00
	Additional Bins - Waste 240 litre additional bins	Annual Fee per extra bin	Local Government Act Section 6.16	No	No	260.00
	Additional Bins - Recycling 240 litre bin	Annual Fee per extra bin		No	No	64.00
	Additional Bins - Recycling 360 litre bin	Annual Fee per extra bin		No	No	64.00
	Changeover - Recycling 360 litre bins (from 240L)	One off changeover fee		No	No	No charge
	Event Waste and Recycling Bins Provision, Collection and Disposal Services					
	For provision of event WASTE AND RECYCLING services on weekdays, weekends and public holidays from 240 litre MGB's only to and from stock with bins delivered prior to the event during the preceding week by the contractor. Bins collected after the weekend on Monday, emptied, cleaned and returned to stock for reuse. Waste and recycling bin services must be requested a minimum of 10 days prior to the event					
	Events - All 240 litre waste bins - for bin supply and waste collection and for disposal of waste	Per bin. This is a contracted service. Minimum 10 days notice applies to this service. Interest will apply where less than 10 days notice is provided and is subject to contractor acceptance of the service request	Local Government Act Section 6.16	No	Yes	81.00
	Events - All 240 litre recycling bins - for bin supply, collection of resources for recycling processing and disposal	Per bin. This is a contracted service		No	Yes	64.00
	Events - Replacement bin for event waste and recycling services where stolen or damaged so as to be unsuitable for services	Per bin. As determined by the Manager Environmental Health Services		No	Yes	106.00
	New Bins or Replacement Bins for Waste or Recycling Services - Supply and Delivery for all Properties					
	Supply and delivery of new waste or recycling 240L bin for replacement when lost or stolen	Half the cost of purchase and supply irrespective of fault	Local Government Act Section 6.16	No	Yes	45.00
	Supply and delivery of used waste or recycling 240L bin for replacement when lost or stolen	Reuse of older clean bins when available		No	Yes	No charge
	Supply and delivery of new recycling 360L bin for replacement when lost or stolen	Half the cost of purchase and supply irrespective of fault		No	Yes	75.00
	Supply and delivery of used recycling 360L bin for replacement when damaged or stolen	Reuse of older clean bins when available		No	Yes	No charge
	Supply and delivery of new waste or recycling 660L bin for replacement when lost or stolen	New service		No	Yes	276.00
	Waste & Recycling Services Establishment fee	240L Waste and 240L Recycle bins delivered to new client - Price for two bins		No	No	169.00
	Waste & Recycling Services Establishment fee	240L Waste and 360L Recycle bins delivered to new client - Price for two bins		No	No	169.00
	Bulk Waste and Recycling bin services in excess of 360L. Customers requesting this shall submit their request in writing 10 days prior to the services commencement date and approved by the Manager Environmental and Health	Bulk collection services for either waste or recycling shall be based on a written quotation from council and shall be carried out by the appointed contractor from an agreed commencement date. Tax invoice shall be paid within 30 days of commencement of services		No	No	Quote plus 5% administration fee

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	Fees & Charges	Explanatory Comment	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Fee \$
Public Waste Collection Sheds/Bins /Containers Permit and Clean up of Council Reserves, Streets or Public Places from Associated Littering or Illegal Dumping. Local Government Permit.						
	Charitable organisations	Local Government Permit -Application to install and maintain Public Disposal Waste sheds/Bins /containers for location on or access from Council properties, Street verges or Reserves per shed/Bin /container with contact details, signage and designated number on each item	Local Government Act Section 6.16	No	No	No charge for permits numbered 1 - 6
	Commercial participant/businesses	Depositing building materials and/or a bulk rubbish bin on a road verge		No	No	\$1 per m2 per month
	Unauthorised use of reserves, streets and street verges. Clean up fee for any residual matter, waste or unwanted materials including soils, tyres, oils, solid or liquid chemicals, household hazardous waste, asbestos, any light globe, chemicals of any nature, sand, vegetative materials, plastics, metals, furniture, bedding, clothing, household products, white goods, electronic products, cardboard, newspaper and magazines and any other product whatsoever left on any reserves, streets including verges, or other public places without approval of Council or is non complaint with a Notice shall be charged a fee for the full cost of a clean up including treatment and any disposal costs. Does not preclude any other charges/penalties that may apply in accordance with other legislation	Minimum Fee to cover the full cost of recovery and disposal based on staff and employees time and equipment to clean the site and treat and dispose of the matter as required. The minimum fee allows for 2 hours processing and any additional time is to be charged at rate per hour or part thereof plus any sampling/time costs. Any residual fee remaining will be credited to the Payee where a smaller fee is valid		No	Yes	Actual cost (\$260.00 minimum fee)
	Tax invoice(s) shall be issued and authorised by the Manager Environmental Health					
Zone Youth Centre						
Hire Fees						
	Zone Activity Room - Standard	Per hour	Local Government Act Section 6.16	No	Yes	32.00
	Zone Activity Room - Community	Per hour		No	Yes	26.00
	Zone Counselling Room - Standard	Per hour		No	Yes	19.00
	Zone Counselling Room - Community	Per hour		No	Yes	13.50
	Zone Lounge and Kitchen - Standard	Per hour		No	Yes	43.00
	Zone Lounge and Kitchen - Community	Per hour		No	Yes	32.00
	Zone Meeting Room Level one - Standard	Per hour		No	Yes	16.00
	Zone Meeting Room Level one - Community	Per hour		No	Yes	14.00
	Zone Multipurpose Hall - Court use only - Standard	Per hour		No	Yes	28.00
	Zone Multipurpose Hall - Court use only - Community	Per hour		No	Yes	20.00
	Zone Multipurpose Hall (full court including viewing area) - Standard	Per hour		No	Yes	50.00
	Zone Multipurpose Hall (full court including viewing area) - Community	Per hour		No	Yes	38.00
	Zone Multipurpose Hall - Casual use	Per person		No	Yes	2.00
	Community - Any Not For Profit organisation, Charitable organisation, charitable event or community groups / sport clubs					
Other Fees and Charges						
	Stage Hire (within Zone)	Per day. Use of portable stage only in Zone building	Local Government Act Section 6.16	No	Yes	60.00
	Security Fee	Fee charged per call out		No	Yes	114.00
	Storage	Cost per m² per month		No	Yes	7.00
	Tea and coffee	Cost per person		No	Yes	2.00
	Conference/large booking hire discount	Continuous hire for 2 days or more will receive a 20% discount				
Program, Activities and Events Fees and Charges						
	School Holiday program	Amount depending on cost of delivery of the program activity	Local Government Act Section 6.16	No	Yes	Actual cost
	Youth Programs	Amount depending on cost of delivery of the program activity		No	Yes	Actual cost
	Youth Events	Amount depending on cost of delivery of the event		No	Yes	Actual cost
	Facilitated Youth Activities	Hourly rate depending on cost of delivery of the program activity		No	Yes	Actual cost
	Administration Fee	Charge for making more than six changes to a regular hire booking. Charge for each additional change including cancellations and late payment		No	Yes	26.00
	Cleaning Fee	Fee charged for additional cleaning required		No	Yes	55.00
	Projector use	Projector use is included in room hire				
	Computers in Multimedia Room	Public use PC's are included in room hire				





#### **Administration**

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